

EMERGENCY PROCEDURES

EMERGENCY NUMBERS: Campus Police **814.368.3211** or **10333** from a campus phone
 Police or Fire Department **911** • Health Services **814.362.5272** • Facilities **814.362.7670**

EMERGENCIES

ACTIVE THREAT

- Exit and assemble in the safest location, which may vary depending on the location of the threat.

FIRES

- Activate the fire alarm and call Campus Police.
- Do not use elevators.
- If stairwells are filled with smoke and heat, use an alternate stairwell.
- Close doors as you leave.
- Go to the closest Evacuation Assembly Point.
- Do not re-enter the building until authorized by emergency personnel.

HAZARDOUS MATERIALS

- Call Campus Police.
- Move to a safe location upwind from the material.
- Tell others to stay clear of the area.
- Tell emergency personnel if you were exposed.

POWER OUTAGES

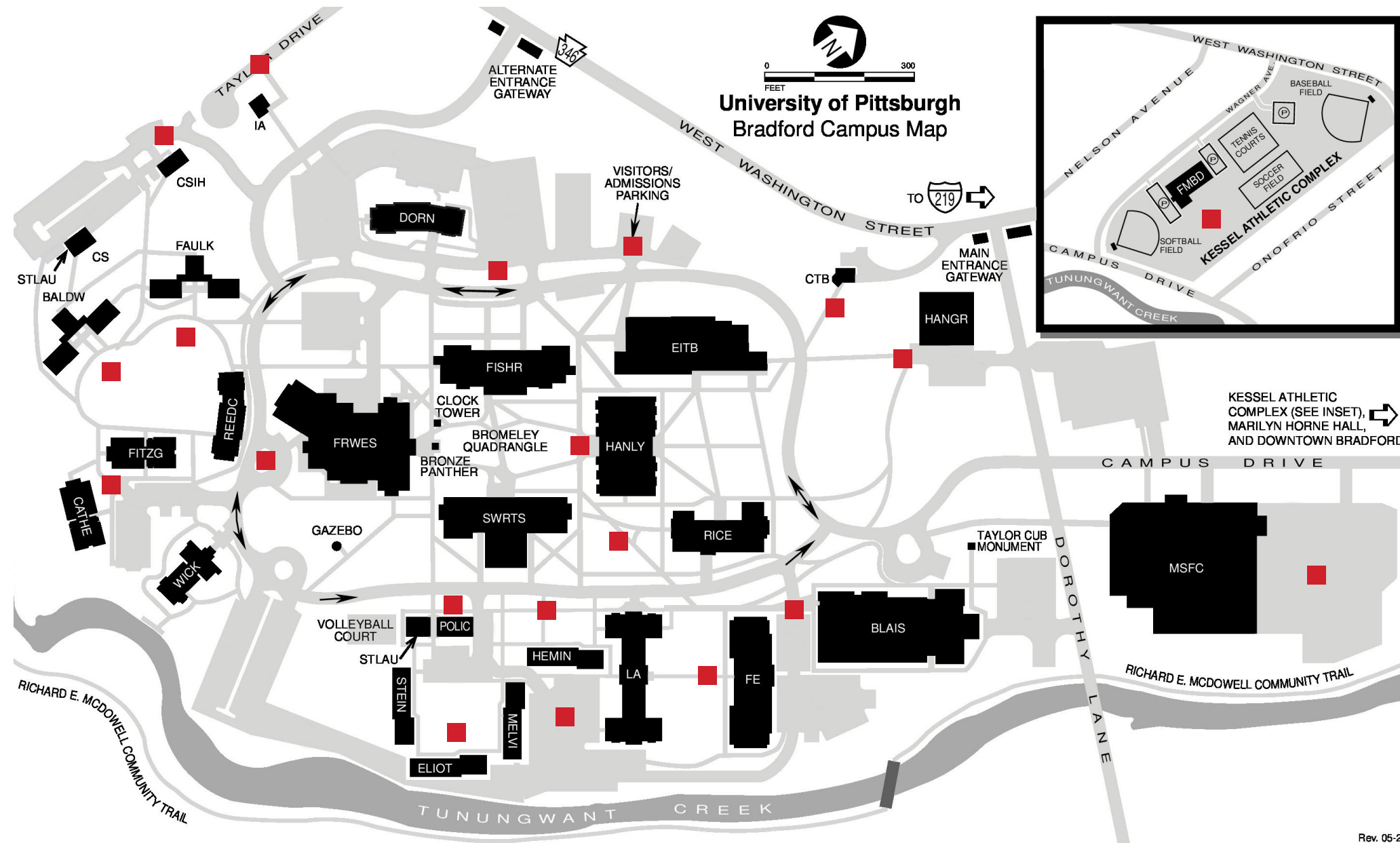
- Remain calm and provide assistance to others if needed.
- Move cautiously to a lighted area.
- Turn off and unplug computers and other voltage-sensitive equipment.
- Evacuate to the nearest Evacuation Assembly Point.

SUSPICIOUS OBJECTS

- Call Campus Police.
- Do not touch or disturb the object.
- Notify your supervisor.
- Be prepared to evacuate.

BOMB THREATS

- If you receive the call, remain calm and try to obtain information about the caller: gender, tone of voice, background sounds, etc.
- Try to get additional information: location of bomb, when it will explode, etc.
- If threat is emailed, call Campus Police and forward the email to them.
- Evacuate to the nearest Evacuation Assembly Point.



WEATHER-RELATED EMERGENCIES

TORNADO WARNINGS

- Go to the most interior part of the lowest level of any building.
- Stay away from windows.
- Do not pull the fire alarm; this will send people outside and potentially into danger.

EARTHQUAKES

- Get under a table or desk or against a wall — not in a doorway — until the shaking stops.
- After the shaking stops, check yourself and others for injuries and evacuate the building using the nearest Evacuation Assembly Point.
- Do not leave the area/campus without reporting your status to someone in charge.

FLOODS

- Be prepared to evacuate.
- Do not wade in the flood waters; the water may be deeper than it appears.
- Do not try and cross a flooded stream.

More information is available at www.upb.pitt.edu/secbro.

IF YOU NEED TO EVACUATE:

Use the nearest exit or an alternate if the nearest exit is blocked. Do not use elevators. Take personal belongings. Secure any hazardous materials or equipment before leaving. Go to the closest Evacuation Assembly Point, designated by the **red square** on the map.