Directions for viewing your pay statement on-line

1. Navigate to the University portal, My Pitt, at my.pitt.edu.

2. Enter your University Computing Account username and password.
   *Note: if you have forgotten your username or password, contact the Technology Help Desk at 412-624-HELP (4357) for assistance.

3. Click on the “Log In” button.
4. Click on the “PRISM Login” link.
5. Select “PHR Employee Self-Service” responsibility.
6. Select “Pay Statement”.

Never leave your computer logged on while unattended and always lock your PC when you are going to be away from your desk. Just press the CTRL, ALT, and DELETE keys simultaneously. Then choose the "Lock this Computer" option.