TO REACH THE PITT-BRADFORD POLICE IN AN EMERGENCY, JUST PRESS 10333 ON ANY CAMPUS PHONE.
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Dear Members of the Pitt–Bradford Community,

At the University of Pittsburgh at Bradford, we are committed to providing a safe, friendly, and welcoming academic environment. From our well-trained campus police officers, who patrol our campus 24 hours a day, to our secure residence halls and lockable classrooms, your safety is our highest priority.

That’s why our beautifully landscaped campus features well-lit grounds and walkways with easily accessible emergency phones. It’s why we have a campus emergency plan in place supported by regular reviews, safety drills each academic term, and emergency response training every year for faculty members and staff. Maintaining campus safety is also why we strongly encourage you to sign up for the Emergency Notification System in the event urgent communications should ever become necessary.

Because it’s vitally important to be well-informed, we publish this campus safety report on an annual basis. Inside, you may read more about all of the safety initiatives in place at Pitt–Bradford. In addition to our ongoing campus assault prevention and awareness efforts, for example, we provide training in bystander intervention as well as in sexual misconduct prevention for incoming students and new faculty members and staff. And of course, personal safety, respect, and responsibility are all core components of the diverse array of student and employee programming offered on campus.

Simply put, maintaining a safe and welcoming campus is everyone’s responsibility. In looking out for one another as well as for ourselves, we demonstrate the very best of Pitt–Bradford. Every one of us may take great pride and comfort in knowing that, thanks to the outstanding caring and commitment of every member of our campus community, we all may feel safe at Pitt–Bradford.

If at any time you have questions about our safety initiatives, please don’t hesitate to contact me.

Sincerely,

Livingston Alexander
President

PREPARATION OF THE ANNUAL SECURITY AND FIRE SAFETY REPORT

The University of Pittsburgh at Bradford Police Department prepares this report to help keep you safe and comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act as well as the Pennsylvania Uniform Crime Reporting Act. Pitt–Bradford uses information reported to the Pitt–Bradford police and all campus security authorities; information provided by other University offices such as the Division of Student Affairs, Office of Residence Life, Student Conduct Office, Housing Services, Facilities Management Department, and services and information provided by area law enforcement. Each of these offices provides updated policy information and crime data. This report provides statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned, leased, or controlled by the University of Pittsburgh at Bradford, and on public property adjacent to the campus. This report also includes institutional policies concerning campus safety, such as policies regarding sexual assault and harassment, stalking, domestic and dating violence, alcohol, and other drugs.

The University distributes the Annual Security and Fire Safety Report by October 1 of each year to every member of the University community. The Annual Security and Fire Safety Report also is available online at www.upb.pitt.edu/campuspolice/.

The following pages provide an overview of security facts and information that will be helpful to you. Everyone on campus should be safety conscious and follow security procedures. If you have any questions or need additional information, you may contact any of the departments mentioned in this brochure (for a quick reference, see emergency numbers on page 29).
MEET SOME OF YOUR PARTNERS IN SAFETY

DID YOU KNOW?

- Pitt–Bradford police operate their own communications, patrol, investigative, and community services.
- Because of their extensive coverage, campus police can respond to most calls for assistance within minutes.
- University officers are certified by Pennsylvania’s Municipal Police Education and Training Commission, receiving the same education, training, and certification as any city or municipal police officer in the commonwealth.
- To enhance security, the University also uses video cameras in public areas on campus.
- Upon request, Pitt–Bradford police officers will conduct apartment security surveys and crime watch programs.

For more information, call 814-368-3211.

SAFETY BY THE NUMBERS

SOME FACTS ABOUT PITTSBURGH UNIVERSITY POLICE:

- 8 full-time commissioned police officers
- 8 part-time commissioned police officers
- 2 communications room personnel
- Calls are answered 24 hours a day, 7 days a week, 365 days a year
- 2 patrol cars and 1 utility vehicle on each shift in addition to the officers on foot
- University police undergo more than 800 hours of initial training for certification as well as a minimum of 36 hours of annual in-service training.

TIP!

11 emergency phones are scattered throughout the campus. All phones have blue lights, making them easily visible.
UNIVERSITY POLICE AUTHORITY

Pitt–Bradford police officers carry firearms and have the authority to apprehend and arrest anyone involved in illegal acts on campus and within 500 yards of any University-owned or leased facility. If a University student commits the offense, the Pitt–Bradford police also will refer the individual to the Student Conduct Office. Pitt–Bradford police law enforcement authority is derived from Act 57 of the 1997 Campus Police Powers and Duties and by Title 42 Pa. C.S.A. Chapter 89, relating to the Municipal Police Jurisdiction Act.

WORKING RELATIONSHIP WITH LOCAL LAW ENFORCEMENT AGENCIES

Pitt–Bradford police work closely with City of Bradford, Bradford and Foster Township Police Departments, and Pennsylvania State Police and have direct radio communication with police, fire, and emergency medical personnel throughout McKean County.

CRIMES INVOLVING OFF-CAMPUS PROPERTY

The Pitt–Bradford police monitor criminal activity occurring on University property that is off campus along with the City of Bradford Police. There is no off-campus student housing.

ENVIRONMENTAL HEALTH AND SAFETY

The Department of Environmental Health and Safety (EH&S) provides guidance and direction to students, faculty members, and staff at the University. EH&S identifies hazards and risks, recommends appropriate action to help to ensure safe conditions, and assists the University in maintaining regulatory compliance.

FACILITIES MANAGEMENT

The Facilities Management Department has installed and maintains exterior lighting around all of its buildings as well as additional sidewalk and street lighting. Ground crews keep shrubs and hedges low for safety reasons, especially in places such as bus stops. On any normal work day, there are scores of Pitt–Bradford support personnel whose jobs include providing inspection of the entire campus and its buildings to discover and correct health, safety, and maintenance problems. They report any safety-related problems to the Pitt–Bradford police and facilities management, whose staff respond to correct these problems promptly.

For more information about safety, visit the Pitt–Bradford police Web site at www.upb.pitt.edu/campuspolice.
The University of Pittsburgh at Bradford encourages everyone in the Pitt–Bradford community to report crimes and other emergencies promptly to the Pitt–Bradford police or to other appropriate police agencies, if off campus. At sessions conducted for freshmen and their parents, participants are advised to report all information regarding any incident to the Pitt–Bradford police. Pitt–Bradford Police Department seminars and publications offer crime prevention tips and emphasize the importance of reporting crimes.

A student, assistant housing director, University police officer, or any other member of the Pitt–Bradford community can also refer a violation of the Student Code of Conduct to the Student Conduct Office.

REPORTING TO PITTSBURGH POLICE

You can report criminal activity or other emergencies to the Pitt–Bradford police by calling 10333 from a campus phone or 814-368-3211 from a noncampus phone. Crimes may also be reported by:

- Picking up a campus emergency phone. These phones ring directly to the Pitt–Bradford police, automatically registering the caller’s location.
- Visiting the University of Pittsburgh at Bradford Police Department.
- Contacting the resident assistant or assistant housing director in the residence halls who will then contact the Pitt–Bradford police, if desired.

Incidents involving sexual harassment, sexual violence, stalking, and/or dating and domestic violence may also be reported to the Title IX liaison at 814-362-5121.

Q How should I do if I am a victim of hazing?

A Hazing is absolutely prohibited by the University and by state law (see the anti-hazing policy in the Student Code of Conduct at www.upb.pitt.edu/studenthandbook.pdf). Students who feel they have been victims of hazing should contact the Pitt–Bradford police (814-368-3211), the Student Conduct Office (814-362-7630), or the Athletic Department (814-362-7520).

Q Can I carry a gun on campus as a means of self-protection?

A No. The carrying or possession of firearms and/or other weapons on campus by anyone other than authorized law enforcement officers, such as Pitt–Bradford police or local law enforcement departments, is absolutely prohibited.

Q How do I report suspected child abuse or sexual misconduct with a child at the University?

A Anyone affiliated with the University who has reasonable cause to suspect child abuse, including but not limited to sexual abuse, shall make an immediate and direct report to ChildLine either electronically at compass.state.pa.us/cwis or by calling 1-800-932-0313. Immediately thereafter, the individual must also make an immediate and direct report to the University of Pittsburgh at Bradford police or the Office of General Counsel. Retaliation is strictly prohibited against anyone who makes a good faith report of suspected child abuse or who participates in a related investigation. More information on reporting child abuse is available at keepkidssafe.pa.gov/.

REPORTING TO OTHER CAMPUS SECURITY AUTHORITIES

While the University prefers that community members promptly report all crimes and other emergencies directly to the Pitt–Bradford police at 814-368-3211, we also recognize that some may prefer to report to other individuals or University offices. The federal Jeanne Clery Act recognizes certain University officials and offices as Campus Security Authorities (CSA). The act defines these individuals as “officials of an institution who have significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings.” In addition to the Pitt–Bradford police, persons within the University who are designated as CSA include housing and residence life staff members, the campus student conduct officer, athletic coaches, and faculty advisors to student groups. University counselors voluntarily provide nonidentifying information on crimes reported to them.

CONFIDENTIAL REPORTING

Q Can my report be confidential?

A Pitt’s counseling center includes a confidential reporting system that allows anonymous crime reporting. Campus security authorities will submit a report of any on-campus assault so it is reflected among Pitt–Bradford’s crime statistics in the annual statistical report and the identity of the victim remains anonymous in the annual statistical report. Confidentiality is explained in further detail at share.pitt.edu/confidentiality.
HOW TO REPORT CRIME AND EMERGENCIES continued

SPECIFIC PERSONNEL AND LOCATIONS WHERE ONE CAN REPORT CRIME

PITT–BRADFORD POLICE
Campus Police Building
814-368-3211

TITLE IX OFFICE, Liaison
(for reporting sexual misconduct)
William Hanley Library Building
814-362-5121

OFFICE OF STUDENT CONDUCT
Student Conduct Officer
Frame-Westerberg Commons Building
814-362-7630

COUNSELING SERVICES
Frame-Westerberg Commons Building
814-362-5272

OFFICE OF RESIDENCE LIFE, Director
Frame-Westerberg Commons Building
814-362-7630

TIMELY WARNING REPORTS

CONTENT
Crime Alerts describe the alleged actor(s), the nature, date, time, and location of the crime, and the type of precautions that individuals should take to prevent similar occurrences. Crime alerts do not contain identifying information about the victim(s).

DISTRIBUTION
Crime Alerts are distributed to all affected administrative officers, campus presidents, deans, directors, and department heads for dissemination to persons within their areas of responsibility.

In addition, Crime Alerts will be made available at University buildings, posted on relevant University bulletin boards, and displayed on the University police department's Web site (www.upb.pitt.edu/campuspolice) and Facebook page for 30 days or until the crime is resolved and reported to the campus’ media relations office. You may sign up to receive crime alerts via text message by visiting www.upb.pitt.edu/campuspolice Facebook page at PittBradford or on Twitter @PittBradford.

In the event these communication media are unavailable, alternate posting may be made through the University’s Audix system or other modes of communication.

QUICKEST WAY TO SEE CRIME ALERTS?
Sign up for text alerts at www.upb.pitt.edu/campuspolice or check out the Pitt–Bradford Facebook page at PittBradford or Twitter @PittBradford.

CRIME ALERTS—TIMELY WARNING
In the event of a reported crime, the chief of police at each University of Pittsburgh campus is responsible for

1) determining whether a Crime Alert is required,
2) preparing the content of the Crime Alert, and
3) distributing the Crime Alert as promptly as reasonably possible to aid in the prevention of similar occurrences.

DETERMINATION
A Crime Alert will be issued when a serious, unresolved crime is committed on or adjacent to campus and the crime creates a threat of immediate physical harm to faculty members, staff, or students, and the likelihood of repetition is such that a report is necessary to aid in the prevention of similar occurrences. Crime Alerts will not be issued if, in the professional judgment of the chief of police, the crime is not considered to create a threat to the campus community.
EMERGENCY RESPONSE AND EVACUATION PROCEDURES

TRAINING AND TESTING PROCEDURES
The University of Pittsburgh at Bradford is proactive in planning and preparing for emergency situations and has developed Emergency Management Guidelines to provide a basic procedural framework for responding to any type of emergency at Pitt–Bradford. Please review the information on emergency response and other emergency-related information found at www.upb.pitt.edu/campuspolice and ehs.pitt.edu/emergencies.

Pitt–Bradford police officers have received training in incident command and participate in Active Threat exercises annually. Members of Pitt–Bradford’s Police Department provide educational programs on community response to an active threat situation and other safety issues to students, staff, and faculty members.

Each term, the University’s Emergency Notification System (see more details in adjacent column) is tested; this testing is unannounced, with an evaluation and documentation of the test maintained at the police department. Evacuation and/or shelter-in-place exercises are conducted in both academic and residential buildings; at least two unannounced emergency evacuation exercises are conducted for each on-campus residence hall during every school year. Evacuation exercises are used as a way to educate and train building occupants on issues specific to their building. During the exercises, building occupants practice emergency procedures and familiarize themselves with the location of exits and the sound of the emergency alarm. A description of each exercise, date and time of exercise, and evaluation of the exercise is maintained by police officials.

Each year, members of the University community conduct planned tabletop exercises that test and evaluate the University’s emergency response and evacuation procedures. Emergency executives, police, and key University personnel, along with external support agencies (such as the City of Bradford, Bradford and Foster Township Police Departments, Pennsylvania State Police, firefighters, and paramedics) participate in these exercises, which address evacuation or shelter-in-place of buildings on a campus-wide scale. At the conclusion of the exercises, Pitt–Bradford produces a summary of its emergency response and evacuation testing.

EMERGENCY NOTIFICATION
Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees, Pitt’s Emergency Notification System (ENS) will be activated without delay, unless activation will—in the professional judgment of responsible authorities—compromise efforts to assist victims, or to contain, respond to, or otherwise mitigate the emergency.

Law enforcement officers will confirm the emergency situation and immediately contact the emergency executive and chief of police. They will determine the content of the notification and authorize police dispatchers to launch a text/voice message to all ENS subscribers that will contain the type of emergency, locations, and instructions.

The ENS is tested once per term. Students, faculty, and staff members may verify ENS subscriptions by logging on to my.pitt.edu and following the directions.

The ENS system is one aspect of a layered approach to notification. Other notification methods such as officer presence, website alerts, and local television and radio broadcasts may be used depending upon the circumstances. See Pitt policy 06-03-02 for further details at cfo.pitt.edu/policies/policy/06/06-03-02.html.

EMERGENCY EVACUATION
In the event of a fire or other emergency requiring building evacuation, building occupants should do the following:

1. Alert anyone in immediate danger.
2. Close the door to contain smoke or fire.
3. Activate the nearest fire alarm pull station (located along the egress route). Only use a fire extinguisher if the fire is small and you have been trained in the proper use of a fire extinguisher.
4. Evacuate the building via designated stairwells and exterior exit doors. Do not use the elevators.
5. Proceed to an assembly point away from the building or to a location designated by emergency officials. Do not re-enter the building until the “all clear” signal is given.
6. Call 911 and call 814-368-3211 from a safe area to provide additional information regarding the situation.

These steps apply to all buildings, including residence facilities.

The following pages provide an overview of security facts and information that will be helpful to you. Everyone on campus should be safety conscious and follow security procedures. If you have any questions or need additional information, you may contact any of the departments mentioned in this brochure.
LIVING AT PITT–BRADFORD

The University of Pittsburgh at Bradford Police Department, Office of Residence Life, Housing Services, and Facilities Management Department work cooperatively to provide resident students with a safe and secure environment. It is important that students and staff members work together to enhance the quality of life and safety in the residence halls.

To accommodate undergraduate students during the academic year, the University maintains nearly 1,025 residential beds in 15 apartment-style buildings. Types of accommodations include singles, doubles, quads, five-person, suites, and apartments.

Some housing facilities contain card access systems; these systems can be monitored by housing and Pitt–Bradford police personnel.

University police officers are responsible for security within all resident living areas on their respective beats, and they patrol on foot inside all apartment-style residence halls on campus.

SECURITY OF AND ACCESS TO FACILITIES

The University of Pittsburgh at Bradford has installed and maintains exterior lighting around all of its buildings, including additional sidewalk and street lighting. While maintaining an attractive campus, ground crews keep shrubs and hedges low for safety reasons, especially in places such as bus stops.

On any normal workday, there are scores of Pitt–Bradford support personnel whose jobs include providing inspection of the entire campus and its buildings to discover and correct health, safety, and maintenance problems. They work, in addition to the Pitt–Bradford police and others who tour campus, to report safety-related problems to the Pitt–Bradford police and Facilities Management Department, which responds to correct these problems promptly.

As part of their duties, residence life staff members continuously report security and maintenance matters. Emergency maintenance and housekeeping services are available 24 hours a day.

UNIVERSITY BUILDINGS AND PROGRAMS

Except for resident living areas, most Pitt–Bradford facilities are open to the public during the day and evening hours when classes are in session. During the times that the University is officially closed, its buildings are locked, and only faculty, staff, and—for some buildings—students with a Pitt–Bradford ID are admitted.

Athletic facilities require an appropriate ID at all times for admittance.

Some Pitt-sponsored programs are open to the general public, while others are restricted to students with a valid Pitt–Bradford ID. Additional police personnel staff major events such as athletic contests.
RESIDENCE HALL SECURITY
When you check into a residence hall, you receive information about campus safety and residence hall security, such as:
• whom to call in case of an emergency;
• what procedures to follow in case of a fire evacuation;
• what to do if you are locked out of your room;
• how to mark valuables;
• visitation, alcohol, and drug policies; and
• general campus safety, among other topics.

At your first floor meeting, which is mandatory and held by the resident assistant, you can acquaint yourself with unique aspects of your residence hall community and the security practices you can follow to make your University environment safer.

Some residence hall entrances have security doors that are monitored by an electronic access system, while others are secured by lock and key.

RESIDENCE LIFE STAFF
• Three assistant directors of housing (ADHs) and more than 32 resident advisors (RAs) staff the living areas of the residence halls. ADHs supervise the RAs.
• ADHs and RAs undergo comprehensive training before and during each school year. This training includes how to handle various emergencies—psychological and medical, fire evacuation, reports of sexual misconduct, disorderly conduct, vandalism, etc.
• Residence life staff members are available 24 hours a day and seven days a week in the residence halls. ADHs also maintain scheduled office hours during the day and are on call in the evening. RAs are on duty every evening, including weekends during all three terms and/or sessions to assist students in any manner.

SECURITY FEATURES IN STUDENTS’ ROOMS
Every accommodation within the residence hall has its own lock and key or key card/ID. When using a key card, it is the student’s University ID and it is encoded for the student’s room only. The card and a pin number are required to open the door. If using a key, the keys are coded with core numbers rather than room numbers so that a lost key cannot be identified with a particular room. Therefore, the University strongly advises that students do not attach their IDs to their keys. Residents should also lock their doors and windows at all times and carry their keys with them.

Campus telephones are also provided in each RA’s apartment.

GUEST SIGN-IN PROCEDURES
Q How can I sign in a guest to my residence hall?
A To enter a residence hall, residents must use their Pitt ID or key, which is validated for their residence hall, and all guests must have a photo ID. Visitors must sign in with Pitt–Bradford police and must be escorted by the resident they are visiting at all times while they are in the building.

Q When may guests visit me?
A Students must establish and regulate room visitation hours with their roommates. Roommate approval is required for visitors at any time. Students may refer to the Student Handbook for guest and visitation rules.

Q What happens if my guest commits a violation?
A Residents are accountable for violations of all guests, including those signed in by the resident and those accompanied by the resident as well as all visitors within a resident’s accommodation.

GUESTS OTHER THAN VISITORS OF RESIDENTS
Guests, other than visitors of residents, occupy residence halls when space is available during the summer, approximately May 15 through August 20. These guests include participants attending Pitt-sponsored academic or social programs and groups that have an educational or academic purpose.

HOUSING ASSIGNMENTS AND REQUESTS FOR CHANGES
The Housing/Dining Services contract is valid for both the fall and spring terms. Students should be prepared to meet successive deposit due dates in future years to maintain any housing guarantee.

Upper-class students participate in a process each March to determine eligibility and the order in which they will select housing for the next year. Freshman students who respond to Pitt–Bradford’s offer of admission by the May 1 due date and meet all required deadlines and deposits are guaranteed housing. The University assigns resident students based upon the information provided in their contracts and the availability of the requested accommodations.

Office of Residence Life staff members process and approve room change requests, contingent upon available space.
LIVING AT PITT–BRADFORD continued

If roommates are having difficulty sharing a room, they should first try to communicate with each other to resolve any issues as well as complete the Roommate Agreement. If those attempts are unsuccessful, the residents meet with the resident advisors to discuss the issue and resolve any roommate situations.

MISSING STUDENT PROTOCOL
In keeping with federal law 20 U.S.C. § 1092j, the Office of Residence Life will initiate the following missing student notification policy. When a student is reported missing, residence life staff will immediately contact the Pitt–Bradford police. The Pitt police will attempt to notify the emergency contact within 24 hours to verify if the person is missing or has voluntarily left his or her residence.

To report a suspicion that a student is missing, contact should be made with the student’s assistant housing director, the Office of Residence Life, or the University of Pittsburgh at Bradford Police Department. If you know a student is missing, contact the Pitt–Bradford police immediately.

1. Each student living on campus has the opportunity to list a missing persons contact by completing an emergency contact form available at the Office of Residence Life or updating their emergency contact information within their housing application. Pitt–Bradford will treat the named emergency contact as the missing persons contact unless otherwise specified by the student. The student should notify the missing persons contact and, if different, the emergency contact, that he or she has been so designated.

Even if a contact is not registered, the Pitt–Bradford police should be notified immediately if the student is missing.

2. At any point during a student’s enrollment, he or she may choose to register or change the missing person contact or emergency contact information with the University by notifying the Office of Residence Life. This information will be maintained in Office of Residence Life records that will be immediately accessible by University staff members who will implement this policy. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to the missing person contact information.

3. Residence Life staff members or other employees having knowledge of a missing student will immediately contact the Pitt-Bradford police when a student is reported missing, regardless if that student lives on or off campus.

4. The Pitt–Bradford police will be responsible for filing all related missing person reports with other agencies as may be required and conduct an investigation.

5. No later than 24 hours after a student is reported missing, the Pitt–Bradford police or its designee will be responsible for contacting the appropriate contact.

6. The Pitt–Bradford police will notify a parent or legal guardian no later than 24 hours after a student is determined to be missing if a student is under the age of 18.

7. Residence Life staff members will serve as support personnel when a student is determined missing and make appropriate contacts within the University (University Counseling Center, dean of students, academic dean of student’s school, and the Pitt–Bradford police).

HOUSING DURING HOLIDAYS AND BETWEEN TERMS
Residence halls are closed during the winter recess. The Pitt–Bradford police continue to patrol resident living areas and AHDs also are on duty. Students should attend to security needs during these periods, particularly the storage of any valuable items.

NONCAMPUS STUDENT ORGANIZATIONS
Pitt–Bradford does not own or recognize any student housing facilities in noncampus areas.

SAFETY ABROAD
The health and safety of students studying and traveling abroad has consistently been a primary concern for those who lead Pitt’s overseas programs. All students earning study abroad credits participate in at least one mandatory orientation program with staff members from the Study Abroad Office at the University Center for International Studies. This program covers issues such as personal safety, health, insurance, alcohol, drugs, emergencies abroad, crime, and security. All faculty members leading study abroad programs participate in the Safe Practices Workshop for Faculty On-site Directors led by the study abroad director.
CRIME PREVENTION AND SAFETY PROGRAMS

POLICE AND RESIDENCE LIFE PROGRAMMING

The University of Pittsburgh at Bradford offers a number of crime prevention and security awareness programs for students and employees. A common theme of all programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. Each term, the Office of Residence Life and members of the Pitt–Bradford police meet with parents and students to provide information on personal safety and residence hall security. Additional programs include the following:

- Operation ID allows students to inscribe identifying numbers on valuables such as televisions, stereos, computers, etc.
- Police officers present Active Threat Response Training upon request to students, staff, and faculty members. This training is modeled after the U.S. Department of Homeland Security video Run, Hide, Fight, which offers tips to the campus community on how to survive an active shooter or workplace violence incident. The program is offered upon request.
- The Pitt–Bradford police sponsor the semi-annual Law Enforcement and Familiarization Day (LEAF), which is held on the third Wednesday of September each year. Various law enforcement agencies attend and educate students and the community about law enforcement and law enforcement-related agencies. Alcohol and Drug Abuse Services offers educational services to all who attend. The Pennsylvania Liquor Control Board of Education Department and other educational departments also attend. All agencies that attend encompass local, state, and federal agencies.
- The McKean County District Attorney’s Office offers drug education and identification once a year to the entire campus community.

In addition to seminars, safety information is distributed to the campus community through crime alerts and emergency notification messages and can be found on the Pitt–Bradford police Web site at www.upb.pitt.edu/campuspolice.

ENVIRONMENTAL HEALTH AND SAFETY PROGRAMS

The University’s Department of Environmental Health and Safety (EH&S) provides guidance and direction to students, faculty members, and staff members. EH&S identifies hazards and risks, recommends appropriate action to ensure safe conditions, and assists the University in maintaining regulatory compliance. The department provides training on many topics related to safety, fire safety, occupational health, and the environment. EH&S collaborates with the Pitt police in the development of the University’s Emergency Management Guidelines.

EH&S also prepares, upon request, individual emergency evacuation plans for students who have impairments that may prevent compliance with University-wide emergency plans. Those in need of an individualized plan should contact EH&S at 412-624-9505.

ehs.pitt.edu

ENVIRONMENT BY THE NUMBERS
SOME FACTS ABOUT YOUR CAMPUS ENVIRONMENT:

- **15** contracted custodians
- **7** groundskeepers
- **5** operating engineers on duty and on call, **24** hours a day, **7** days a week, **365** days a year

TO REPORT A MAINTENANCE PROBLEM:

- Call the Facilities Management Department, 814-362-7670, or the Pitt–Bradford police, 814-368-3211
- Resident students can also contact the housing office for maintenance issues at 814-362-7630
In accordance with the Pennsylvania Uniform Crime Reporting Act and the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, all University of Pittsburgh at Bradford students and employees receive updated security information annually. The University also makes information about campus crimes and security available by providing all prospective students and applicants for employment with information on security policies and procedures and how to obtain additional security data.

The University also has numerous crime prevention workshops and seminars throughout the year on the Pitt–Bradford campus. These are sponsored by the Pitt–Bradford police, Office of Residence Life (for resident students), Student Government Board, Interfraternity Council, and other departments and organizations on campus.

ACCESSING CAMPUS CRIME REPORTS

The Pitt–Bradford police department prepares a daily log of all reported incidents and publishes that log on the police Web site at www.upb.pitt.edu/campuspolice. This log contains the nature, time, and general location of each crime as well as its disposition, if known.

Q Where can I find crime reports?
A In addition to website accessibility, the daily crime log can be viewed by visiting the Pitt–Bradford police station.

Q What other crime reports are available?
A Crimes reported to the Pitt–Bradford police department are submitted monthly to the Pennsylvania State Police for inclusion in the Uniform Crime Report. The Pitt–Bradford police also submit an annual report of crime statistics to the U.S. Department of Education; statistics are gathered from the following sources:

- Pitt–Bradford police
- City and township police
- Office of Student Life and residence life, Student Health Service, Office of Counseling Service, deans of students, and other applicable University officials who have significant responsibility for campus life and activities

Q Do any reports show Pitt–Bradford’s crime statistics over a longer period?
A Yes. In compliance with Chapter 3 of the Pennsylvania Uniform Crime Reporting Act and the federal Jeanne Clery Act, the Pitt–Bradford police generate a three-year statistical report, which is included in this publication. This report is distributed to all current students, staff, and faculty members, while prospective students and employees are notified of its existence and afforded an opportunity to request and receive a copy.

MEGAN’S LAW INFORMATION AND CRIMINAL RECORDS

Under the federal Campus Sex Crimes Prevention Act, any person who is required to register with the commonwealth as a sex offender under Pennsylvania’s Megan’s Law requirement must notify the state if they are employed or are enrolled as a student at a college or university. The law also requires institutions of higher education to advise the campus community how to obtain information on current registered sexual offenders and predators residing within the campus community. Information regarding registered sex offenders residing in the Bradford area may be obtained by visiting the Pennsylvania Megan’s Law Web site at pameganslaw.state.pa.us.

Q Does Pitt-Bradford screen prospective students for criminal history?
A Federal law requires certain disclosures on financial aid forms. In addition, residence hall students must disclose to Pitt–Bradford any felony convictions or other convictions for sexual offenses or drug distribution, sale, or manufacture. If students have any such convictions, they may not reside in University-owned housing without first obtaining permission from the Office of Residence Life. Students with such convictions must agree to assist Residence Life in conducting a background check and to adhere to any reasonable housing conditions mandated by Residence Life. Based on the nature and circumstances of past or future convictions, the student may be prevented from residing in University-owned housing.
in University-owned housing. Failure to disclose convictions prior to residing on campus will be considered a violation of the Student Code of Conduct and may result in immediate removal from campus housing.

**Q** Does Pitt screen current or prospective employees for criminal history?

**A** All prospective staff and certain faculty members are asked if they have ever pled guilty to or been convicted of misdemeanor or felony crimes. All prospective employees are also screened in state and federal criminal records databases and the state child abuse registry consistent with the requirements of Act 153. Certain positions, such as those in housing and residence life, those having direct contact with children consistent with the requirements of Act 153, and those involving hazardous materials, require criminal background checks. Pitt will not offer employment to applicants if they have criminal histories that disqualify them from the requirements of the position they are seeking.

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**2017 BRADFORD CAMPUS ANNUAL DISCLOSURE OF CRIME STATISTICS**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act mandates the manner in which crime statistics are to be collected and the format in which the statistics shall be published. In addition to incidents reported to the University of Pittsburgh at Bradford Police Department, statistics include offenses that were reported to the City of Bradford, Bradford Township Police, and Pitt officials having significant responsibility for student and campus activities. Pitt–Bradford officials who have contributed statistical information include, but are not limited to, deans of student life and academics, faculty advisors to student groups, residence life staff, athletic administrators, student health personnel, and property management employees. University counselors voluntarily provide nonidentifying information on crimes reported to them.

Statistics also include crimes committed on campus as well as crimes reported on public property areas that are contiguous to campus. In accordance with the Jeanne Clery Act, crime statistics are shown in the following geographical categories:

- On campus and within all campus buildings
- On-campus residence halls or other student residential facilities
- Noncampus buildings or properties—“those properties owned or leased by the institution that are used in direct support of the institution’s educational purposes, are frequently used by students, and that are not within the same reasonably contiguous geographical area of the institution”
- Public property—“all public property that is within the campus or immediately adjacent to and accessible from the campus”

**DEFINITIONS OF CLERY REPORTABLE CRIMES**

**Murder/Manslaughter:** Defined as the willful killing of one human being by another.

**Negligent Manslaughter:** Defined as the killing of another person through gross negligence.

**Sexual Assault:** Under the Violence Against Women Act (VAWA), the definition of sexual assault is an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI’s Uniform Crime Reporting (UCR) program. Per the National Incident-based Reporting System User Manual from the FBI UCR Program, a sex offense is “any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.” The VAWA definition of sexual assault includes rape, fondling, incest, and statutory rape.

In Pennsylvania, with the exception of rape and involuntary deviate sexual intercourse, a person commits the crime of sexual assault when that person engages in sexual intercourse with a complainant without the complainant’s consent.

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

**Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** Defined as taking or attempting to take anything of value from the car, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
Aggravated Assault: Defined as an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary: Unlawful entry of a structure to commit a felony or a theft.

Motor Vehicle Theft: Theft or attempted theft of a motor vehicle.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Liquor Laws: The violation of state and/or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, or possession of use of alcoholic beverages.

Drug Abuse Violations: The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

Weapons Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Domestic Violence: Includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family laws of the Commonwealth of Pennsylvania, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction. Pennsylvania does not have a specific statute for domestic violence; those incidents are categorized as simple or aggravated assaults or other applicable offenses.

Dating Violence: The VAWA definition of dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

The existence of such a relationship shall be based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the personas involved in the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

Stalking: The VAWA definition of stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to (a) fear for the person’s safety of others, or (b) suffer substantial emotional distress.

For the purposes of this definition, (a) course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property; (b) reasonable person means a reasonable person under similar circumstances and with similar identities to the victim; and (c) substantial emotional distress means significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.

In Pennsylvania, a person commits the crime of stalking when the person either: (1) engages in a course of conduct or repeatedly commits acts toward another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person; or (2) engages in a course of conduct or repeatedly communicates to another person under circumstances which demonstrate or communicate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.

Hate Crimes: Includes all Clery reportable crimes that manifest evidence that the victim was intentionally selected because the perpetrator’s bias against the victim based on one of the categories of prejudice listed below, plus the following crimes.

- Larceny/Theft: Includes pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny.
- Simple Assault: Unlawful physical attack by one person
upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

- **Destruction/Damage/Vandalism to Property (except Arson):** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

### NOTES FOR THE JEANNE CLERY ACT STATISTICS REPORT (CHART I)

- **Statistics in these categories depict arrests for all liquor, drug, and weapons law violations and include both student and nonstudent arrests. Students arrested for these violations are automatically referred to the Student Conduct Office.**

- **Hate Crimes information includes crimes reported in Chart I (except liquor law, weapons, and drug violations) and any crime involving bodily injury, theft, simple assault, intimidation, or vandalism that manifests evidence that the victim was intentionally selected because of the victim’s actual or perceived Race, Religion, Sexual Orientation, Gender, Ethnicity, National Origin, Disability, or Gender Identity. There were no hate crimes reported in 2016, 2015, or 2014.**

- **A report is considered as unfounded and removed from crime statistics when sworn or commissioned law enforcement officers have fully investigated the crime report and have determined that report to be false or baseless.**

### NOTES FOR THE PENNSYLVANIA UNIFORM CRIME REPORTING ACT STATISTICS REPORT (CHART II)

- **Statistics in these categories depict arrests for all liquor, drug, and weapons law violations and include both student and nonstudent arrests. Students arrested for these violations are automatically referred to the Student Conduct Office.**

- **Statistics for those offenses reported to the University of Pittsburgh at Bradford Police Department, City of Bradford, Bradford Township Police, and University personnel who have significant responsibility for student life and campus activities.**

- **Chart II contains the statistics for those offenses reported to the University of Pittsburgh at Bradford Police Department only as recorded for the Uniform Crime Report (UCR). These UCR statistics are derived, in part, from patrol areas in community areas not adjacent to campus.**

- **Chapter 3 of the Pennsylvania Uniform Crime Reporting Act requires the release of crime statistics and crime rates to students and employees, and it requires that those statistics be available to applicants and new employees upon request. The crime rate is determined by a formula specified by the Uniform Crime Reporting Act and is calculated by dividing the number of reported crimes by the number of full-time equivalent students and employees, then multiplying that number by 100,000.**
## Chart I: Crimes Reported to University of Pittsburgh at Bradford, Police/Officials or Local Police

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<th>Offense</th>
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<th>Non-Campus Buildings/Property</th>
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*On-campus residential facilities are a subset of total on-campus property.
## Chart II: Crimes Reported to University of Pittsburgh at Bradford, Crime Statistics, Crimes Reported to Campus Police

<table>
<thead>
<tr>
<th>CAMPUS: Bradford</th>
<th>2016 FTE = 1,609.9</th>
<th>2015 FTE = 1,594.1</th>
<th>2014 FTE = 1,643</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PART I OFFENSES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Actual Offenses</strong></td>
<td><strong>Crime Rate</strong></td>
<td><strong>Actual Offenses</strong></td>
<td><strong>Crime Rate</strong></td>
</tr>
<tr>
<td>Criminal Homicide</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Murder and Nonnegligent Manslaughter</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Manslaughter by Negligence</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Forcible Rape</td>
<td>0</td>
<td>0.00</td>
<td>2</td>
</tr>
<tr>
<td>Rape by Force</td>
<td>0</td>
<td>0.00</td>
<td>1</td>
</tr>
<tr>
<td>Assault to Rape - Attempts</td>
<td>0</td>
<td>0.00</td>
<td>1</td>
</tr>
<tr>
<td>Robbery</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Firearm</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Knife or Cutting Instrument</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Other Dangerous Weapon</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Strong Arm (Hands, Fists, Feet, etc.)</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Assault - Aggravated</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Firearm</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Knife or Cutting Instrument</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Other Dangerous Weapon</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Hands, Fists, Feet, etc.</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Burglary</td>
<td>5</td>
<td>310.58</td>
<td>4</td>
</tr>
<tr>
<td>Forcible Entry</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Unlawful Entry - No Force</td>
<td>5</td>
<td>310.58</td>
<td>4</td>
</tr>
<tr>
<td>Attempted Forcible Entry</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
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<tr>
<td>Larceny - Theft (Exc. Motor Vehicles)</td>
<td>13</td>
<td>807.50</td>
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<tr>
<td>Motor Vehicle Theft</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Autos</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Trucks and Buses</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Other Vehicles</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Arson</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL PART I OFFENSES</strong></td>
<td>18</td>
<td>1118.08</td>
<td>19</td>
</tr>
<tr>
<td><strong>PART II OFFENSES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Actual Offenses</strong></td>
<td><strong>Crime Rate</strong></td>
<td><strong>Actual Offenses</strong></td>
<td><strong>Crime Rate</strong></td>
</tr>
<tr>
<td>Assault - Nonaggravated</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Forgery and Counterfeiting</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Fraud</td>
<td>2</td>
<td>124.23</td>
<td>4</td>
</tr>
<tr>
<td>Embezzlement</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Stolen Property, Receiving, Possession, etc.</td>
<td>1</td>
<td>62.12</td>
<td>0.00</td>
</tr>
<tr>
<td>Vandalism</td>
<td>3</td>
<td>186.35</td>
<td>7</td>
</tr>
<tr>
<td>Weapons, Carrying, Possession, etc.</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Prostitution and Commercialized Vice</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Sex Offenses (Excluding Prostitution and Rape)</td>
<td>1</td>
<td>62.12</td>
<td>3</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>7</td>
<td>434.81</td>
<td>7</td>
</tr>
<tr>
<td>S Opium-Cocaine</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>A Marijuana</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>L Synthetic</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>E Other</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>P Opium-Cocaine</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>D Marijuana</td>
<td>7</td>
<td>434.81</td>
<td>7</td>
</tr>
<tr>
<td>S Synthetic</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>S Other</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Gambling</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Bookmaking</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Numbers, etc.</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Offenses Against Family and Children</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Driving Under the Influence</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Liquor Laws</td>
<td>6</td>
<td>372.69</td>
<td>5</td>
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<tr>
<td>Drunkenness</td>
<td>3</td>
<td>186.35</td>
<td>0</td>
</tr>
<tr>
<td>Disorderly Conduct</td>
<td>9</td>
<td>559.04</td>
<td>14</td>
</tr>
<tr>
<td>Vagrancy</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>All Other Offenses (excluding Traffic)</td>
<td>0</td>
<td>0.00</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL PART II OFFENSES</strong></td>
<td>32</td>
<td>1987.70</td>
<td>41</td>
</tr>
<tr>
<td><strong>TOTAL PART I AND II OFFENSES</strong></td>
<td>50</td>
<td>3105.78</td>
<td>60</td>
</tr>
</tbody>
</table>

*Please note: The crime rate is based on the actual number of full-time equivalent (FTE) students and employees, which is calculated according to a state-mandated formula. The index in the table above is based on incidents reported per 100,000 FTEs.
Policies on Alcohol and Drugs

Enforcement of State, Local, and Federal Laws

The University of Pittsburgh at Bradford enforces all state and local laws regarding the possession, use, transportation, and sale of alcoholic beverages, including those prohibiting underage drinking, and local laws prohibiting an open container of alcohol in public. The University also enforces all state and federal laws concerning illegal drugs.

Anyone who is apprehended by the Pitt–Bradford police in possession of, using, or selling illegal drugs is subject to arrest. If a University student commits the offense, the Pitt–Bradford police will also refer the individual to the Student Conduct Office, where the student could face sanctions up to and including dismissal from the University.

Drug and Alcohol Education Programs

All incoming freshmen are required to participate in AlcoholEdu for College—an online, science-based alcohol prevention and education program focusing on the impact of alcohol on the mind and body, which takes approximately two hours to complete and includes a 45-day follow-up.

Pitt–Bradford complies with the federal Drug-free Workplace and Drug-free Schools Act. The University annually distributes information about the dangers of drug and alcohol abuse and available alcohol and drug counseling, rehabilitation, and assistance programs to all students, faculty, and staff members through mailings and the Student Code of Conduct.

Assistance with Alcohol or Substance Abuse

Q What are some other resources I can access for help with alcohol or substance abuse?

A Pitt-Bradford provides an office dedicated to wellness education for students. Anyone within the Pitt-Bradford community is welcome to refer students or to call for educational services. For more information, contact the Office of Counseling Services at 814-362-5272 or visit the center (Room 226) in the Frame-Westerberg Commons.

DID YOU KNOW?

Here are some ways the University upholds legal requirements concerning alcohol use:

- Pitt–Bradford restricts the use of alcohol at events involving groups within the University community.
- In the residence halls, only residents of the building who are age 21 or older may bring in alcoholic beverages. There are strict limits on the amount of alcohol these residents may bring into their assigned room. These limits are listed in the Student Handbook.

TIP!

Several self-help support groups, including Alcoholics Anonymous, also meet on campus. Mental health professionals and a certified drug and alcohol counselor are also available at the Office of Health Services located on the second floor of the Frame-Westerberg Commons Building.
HAZING IS DEFINED AS FOLLOWS:

Any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a student or which willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in, any organization operating under the sanction of or recognized as an organization by the University.

The term shall include but not be limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of food, liquor, drug or other substance, or any other forced physical activity which could adversely affect the physical health and safety of the individual, and shall include any activity which would subject the individual to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual, or any willful destruction or removal of public or private property.

For purposes of this definition, any activity as described in this definition upon which the initiation or admission into or affiliation with or continued membership in an organization is directly or indirectly conditioned shall be presumed to be "forced" activity, the willingness of an individual to participate in such activity notwithstanding. Therefore, any student who causes or participates in hazing may be subject to appropriate University discipline and/or may be subject to criminal prosecution. Any organization engaging in hazing, as determined by the Office of Student Affairs, is subject to sanctions, including probation, suspension, or permanent dissolution of the organization. Organizations, unlike students, have no right to due process under the Student Code of Conduct.

Students and others are encouraged to report incidents, and suspected incidents of hazing. Reports may be made to Campus Police (814-362-7500) between 8 am & 5 pm; or 814-368-3211 at all other times, or to the Associate Dean of Student Affairs and Student Conduct Officer (814-362-5084). Hazing related to any University of Pittsburgh at Bradford athletic teams may be reported to the Director of Athletics and Recreational Sports (814-362-5093).

Hazing at the University of Pittsburgh at Bradford is strictly prohibited, and is a violation of the University’s Anti-Hazing Policy and Student Code of Conduct. Hazing may also be considered a criminal act in the Commonwealth of Pennsylvania.

Throughout the academic year, anti-hazing programming is conducted for members of the campus community. Those efforts are designed to educate community members about what hazing is, the potential consequences of engaging in hazing and how to report incidents of suspected hazing.
WHAT IS CONSENT?

Consent is an informed, affirmative decision made freely and actively by all parties to engage in mutually acceptable sexual activity. Consent is given by clear words or actions and may not be inferred from silence, passivity, or lack of resistance alone. Existence of a current or previous dating, marital, and/or sexual relationship is not sufficient to constitute consent to additional sexual activity. Consent to one type of sexual activity does not imply consent to other types of sexual activity.

Someone who is unconscious, asleep, or otherwise mentally or physically incapacitated, whether due to alcohol, drugs, or some other condition, cannot give consent. Consent cannot be obtained by force, intimidation, threat, coercion, isolation, or confinement. Agreement obtained under such conditions does not constitute consent.

For definitions of sexual assault, relationship violence, and stalking, see pages 14 and 15.

CONSENT UNDER TITLE 18 OF THE PENNSYLVANIA CRIMES CODE

a. General rule: The consent of the victim to conduct charged to constitute an offense or to the result thereof is a defense if such consent negates an element of the offense or precludes the infliction of the harm or evil sought to be prevented by the law defining the offense.

b. Consent to bodily injury: When conduct is charged to constitute an offense because it causes or threatens bodily injury, consent to such conduct or to the infliction of such injury is a defense if:
   1. the conduct and the injury are reasonably foreseeable hazards of joint participation in a lawful athletic contest or competitive sport or
   2. the consent establishes a justification for the conduct under Chapter 5 of this title (relating to general principles of justification).

c. Ineffective consent: Unless otherwise provided by this title or by the law defining the offense, assent does not constitute consent if:
   1. it is given by a person who is legally incapacitated to authorize the conduct charged to constitute the offense;
   2. it is given by a person who by reason of youth, mental disease or defect, or intoxication is manifestly unable or known by the actor to be unable

PROHIBITION OF SEXUAL ASSAULT, HARASSMENT, RELATIONSHIP VIOLENCE, AND STALKING

The University of Pittsburgh at Bradford values the safety and health of all members of the Pitt-Bradford community and seeks to foster an environment in which its students and employees treat other persons with respect, civility, and dignity. Any behavior that involves sexual assault or harassment, relationship violence, or stalking of another person is prohibited.

If substantiated, such behavior may result in criminal charges if reported to the Pitt-Bradford Police Department and/or University disciplinary action if the Title IX liaison investigates a complaint or referral. The University will use these processes to investigate and resolve reports of sexual assault or harassment, relationship violence, and stalking. In cases involving sexual violence, the University understands that victims oftentimes seek confidentiality and will attempt to honor such a request in most cases. However, the University will weigh such a request for confidentiality against any factors that may have a negative impact on the campus community, such as the use of a weapon or multiple alleged victims.

Accused students or employees should know that the initiation of any University proceedings does not preclude the possibility of criminal charges. Indeed, parallel University and criminal proceedings are not uncommon.

In addition to using these processes, the University will continue to engage in prevention programs and training for students, faculty, and staff members in an effort to prevent sexual assault and harassment, relationship violence, and stalking. Pitt-Bradford’s Office of Counseling Services and the McKean County Victim’s Resource Center provide counseling to victims of sexual assault, assist victims in obtaining medical care, and offer support in all aspects of the recovery process.

More detailed information about these programs, processes, and procedures can be found in the Student Handbook.
to make a reasonable judgment as to the nature or harmfulness of the conduct charged to constitute the offense;

3. it is given by a person whose improvident consent is sought to be prevented by the law defining the offense; or

4. it is induced by force, duress, or deception of a kind sought to be prevented by the law defining the offense.

West’s Pennsylvania Criminal Justice 2014 Pamphlet, Eagen, Minn.: Thomson Reuters, 2015

PREVENTION AND AWARENESS PROGRAMS

The University of Pittsburgh at Bradford has a comprehensive array of prevention and educational programs aimed at ending sexual assaults and harassment, relationship violence, and stalking that include the following:

• Introduction to campus safety, national assault data, and Pitt–Bradford’s resources and response to sexual misconduct presented at Beginnings Orientation for new students and their parents/families
• Sexual misconduct prevention training sessions for campus RAs
• Campus Sexual Assault Awareness and Prevention Web pages (www.upb.pitt.edu/ssa/)
• Sexual misconduct policy, consent, and key crime definitions: Movin’ On Orientation for new students
• Sexual misconduct/bystander intervention learning unit in freshman seminar
• Sexual Assault Awareness and Prevention/Bystander Intervention mandatory training sessions for incoming students
• Safe Sex Olympics
• Domestic Violence Awareness Month (programs involved with the McKean County Victim’s Resource Center)
• Campus Tunnel of Oppression program
• Sexual Assault Awareness Month Activities: Several programs presented by students to raise awareness about sexual assault and transgender identity
• Campus Sexual Assault Awareness and Prevention media campaign
• Pitt–Bradford Video “It’s on Us” (https://www.youtube.com/watch?v=OwcXb_UpnI0)
• Bystander intervention also plays an important role in helping to prevent sexual assaults and harassment. Some examples include:
  - speaking up when someone discusses plans to take sexual advantage of another person;

PREVENTION AND AWARENESS PROGRAMS

WHAT TO DO IF YOU ARE SEXUALLY ASSAULTED

Q What should I do if I am sexually assaulted?

A Many times, victims of sexual assault feel traumatized or blame themselves and are reluctant to seek help and proper medical care. If an individual has been the victim of sexual assault, dating violence, domestic violence, and/or stalking, or think they may have been, there are several options for reporting the incident (see page 21) and for obtaining the information, assistance, and support needed for all aspects of recovery, both emotional and physical.

IMMEDIATELY AFTER AN INCIDENT

Physical Safety: Your immediate safety is the top priority. As quickly as possible, find a safe place away from the perpetrator or any other potential danger.

• Seek medical attention as soon as possible. You are encouraged to seek immediate medical attention for your own physical health and to preserve all physical evidence. You can receive treatment at any medical facility; hospital emergency departments are in the best position to treat you and collect physical evidence.
• Contact the police: You are strongly encouraged to call the Pitt–Bradford police department (814-368-3211) or call 911 and report the situation.
• Contact the McKean County Victim’s Resource Center at 814-362-6325, available 24 hours a day. They will advise victims of reporting options, can guide students through the process of receiving a medical exam, and will assist victims in notifying campus or local police authorities, if desired.

- confronting people who seclude, hit on, try to make out with, or have sex with people who are incapacitated;
- calling police when a person is yelling at another and it is not safe for you to interrupt;
- refusing to leave the area and calling police if a person is trying to get you to leave so they can take advantage of another; and
- ensuring friends who are incapacitated do not leave the area with someone unknown.

For additional information and resources, visit the Office of Sexual Harassment and Assault Response and Education Web site at share.pitt.edu.
REPORTING OPTIONS
Several options are available for you to pursue if you want to report sexual violence.

- You may file a criminal complaint by contacting the Pitt Bradford police (814-368-3211) or by calling 911
- You may file an anonymous complaint to the University of Pittsburgh at Bradford Police Department by calling 814-368-3211. However, this option greatly limits the University’s ability to respond to and investigate the report.
- You may file a complaint with the University’s Title IX Office. This office investigates complaints of this nature against faculty, students, and staff. The Title IX Office also can be reached via email at cclark@pitt.edu or 814-362-5121.

SEXUAL ASSAULT INFORMATION

Q Does contacting the police mean I have to press charges?
A No. You have the right not to press charges if you call the Pitt Police. However, in the event of a safety concern to the victim and/or campus community, Pitt Police have an obligation to investigate. Pitt Police will report any Title IX incidents to the Title IX Office in the President.

Q If I report a sexual assault, will my name become public? What happens to the information?
A Security personnel will file an anonymous record of any on-campus assault among Pitt-Bradford’s crime statistics in order to give an accurate representation of crime on campus and to help prevent further crimes of this nature.

Q Do I have to get medical attention?
A Although you are not required to seek medical care, it is highly encouraged. Taking care of your physical and medical state is an important role in the healing process. You may have internal or external injuries as a result of an assault that require medical care. Additionally, you may want to explore options for preventing sexually transmitted diseases (STDs) and/or pregnancy. The Office of Health Services has staff that can confidentially assess pregnancy risk; test and treat for STDs; and assess, treat, and/or offer/give referrals for physical injuries.

PRESERVING PHYSICAL EVIDENCE
In the aftermath of a sexual trauma, although it may not be foremost on your mind, the preservation of evidence is strongly encouraged. Even if you do not think you want to pursue a criminal or civil proceeding, preserving evidence keeps your options open in case you change your mind. To preserve evidence, do not shower, douche, or change clothes or bedding before you seek medical attention. Also, if oral contact took place, do not brush teeth, smoke, or eat. Optimally, evidence collection should occur within 72 hours of the assault, and there are medical facilities in Bradford that can assist you:

Bradford Regional Medical Center
Emergency Room
116 Interstate Parkway, Bradford, PA 16701
814-368-4143

Bradford Regional Medical Center is staffed with sexual assault nurse examiners, registered nurses who have completed specialized education and clinical preparation in the medical forensic care of the patient who has experienced sexual assault or abuse.

Hospital emergency rooms are best equipped to collect physical evidence of a sexual assault. Your best source of immediate medical help is the nearest hospital emergency room. All hospitals are required by law to report to the police any injury that is the result of a crime. This does not obligate you to file formal charges. Completing a forensic exam does not require a victim to talk to police or prosecute the offender.

COUNSELING AND MEDICAL SERVICES AND OTHER AVAILABLE SUPPORT
Seeking emotional support in the aftermath of sexual violence is very important for recovery. Pitt-Bradford’s Office of Counseling Services offers specialized counseling services designed to assist students who have experienced sexual assault, dating violence, domestic violence, harassment, and stalking. The coordinator also can assist with referrals to specialized counseling services off campus. Additional counseling resources include the McKean County Victim’s Resource Office at 814-368-6325.

STUDENT HEALTH SERVICE
Pitt-Bradford’s Office of Health Services provides ongoing confidential medical treatment for any physical problems related to an assault. The staff can assess for pregnancy risk; test and treat for sexually transmitted diseases; and assess, treat, and/or offer/give referrals for physical injuries. The Office of Health Services is located in the Frame-Westerberg Commons building, 814-362-5272.
ADDITIONAL RESOURCES

Pitt–Bradford students can contact their resident assistant, assistant housing director, or other residence life staff member for support (available 24 hours a day).

Any member of the University community also may contact the Title IX Office, located in the Office of the President, 814-362-5121.

WARNING SIGNS OF ABUSE

No victim is ever to blame for being assaulted or abused. Below are some warning signs of potential abusive behavior:
- Being isolated from friends and family
- Watching what you say to avoid a “blow-up”
- Hiding bruises or injuries from family and friends
- Being afraid of your partner
- Being forced to do things that you don’t want to do
- Having your partner monitor where you go, what you do, and who you meet

For additional information and resources, visit the Office of Sexual Harassment and Assault Response and Education Web site at share.pitt.edu.

If you do not want to call the police after an incident but feel the need to leave the current environment, contact the Pitt–Bradford Police Department, 814-368-3211.

Community resources include the McKean County Victim’s Resource Center, (814-368-6325, answers 24 hours a day). They provide an advocate/escort to accompany victims through the medical and/or legal process. Students who seek assistance from these organizations are not obligated to press charges against the assailant.

JURISDICTION

The University of Pittsburgh at Bradford has the authority to take disciplinary action for conduct occurring on or off campus when the conduct, among other things, affects the educational environment. University officials will provide a prompt, fair, and impartial investigation and resolution.

IF THE RESPONDENT IS A STUDENT

If the alleged Respondent is a University student, the complainant may file a complaint against the Respondent for violation of the Student Code of Conduct. This referral may be resolved through an administrative meeting or an investigation. In addition, the Respondent may face criminal charges through a separate criminal process, if so initiated by the authorities.

The University may also proceed with an investigation and resolution of any reported acts of sexual assault, relationship violence, or stalking if the University determines that such an investigation and resolution are necessary to ensure the safety and well-being of University community members. In cases in which the accused student’s conduct may pose a threat to the University community, the Student Conduct Office may impose an interim suspension that occurs immediately and that lasts until the matter is resolved.

STUDENT DISCIPLINARY PROCESS: FROM INITIAL MEETING THROUGH INVESTIGATION AND OUTCOME

In summary, upon learning of an incident of sexual misconduct including but not limited to harassment, relationship violence, stalking or sexual assault or harassment, relationship violence, or stalking, a trained Title IX liaison will meet with the Complainant to discuss resources, support services, interim measures, confidentiality concerns, and the Title IX process in general. If the Complainant wishes to begin an investigation, the Title IX liaison will begin the process by meeting with the Complainant and the Respondent separately. The Title IX liaison will then conduct a fact-finding investigation using the preponderance of the evidence standard. The Respondent will be provided with written notification that a formal complaint has been submitted and will be provided an opportunity to review the Complainant’s statement in the Title IX office. The Title IX liaison will meet separately with the Complainant and the Respondent(s) to discuss the complaint, resources, support services, interim measures, confidentiality concerns, and the Title IX process in general. The investigator will interview relevant witnesses and review relevant physical, documentary, or other evidence.

After the Title IX liaison concludes gathering and evaluating evidence, including witness interviews, an investigation...
The investigation will be conducted by individuals trained in investigations, as well as on issues related to sexual misconduct, applying a preponderance of the evidence standard, that includes a determination of whether a violation of any University policy or the Code has occurred and a recommendation of the sanctions to be imposed, if any. The report is then forwarded for review to the Title IX coordinator or his or her designee, and then once approved, to the Dean of Students, who will have an opportunity to review the report and approve, disapprove, or request modification of any recommended sanctions. Both the Complainant and Respondent will receive simultaneous written notification of the Dean of Student’s decision. At that time, a copy of the final report and the Dean of Student’s determination will be available, in the Title IX office, for review and inspection. Both the Complainant and the Respondent may submit an appeal within five (5) working days from the date of the Dean’s decision letter. The process generally is completed within 60 days. All parties are permitted advisors. Complete information on the Title IX process can be found in the Student Code of Conduct and Sexual Misconduct Policy 06-05-01.

SANCTIONS INVOLVING STUDENT MISCONDUCT
Sanctions may include a disciplinary reprimand; a permanent no-contact order or permanent persona non grata status for some portion of or all campus locations; counseling assessment; disciplinary probation for a specified period of time; housing dismissal; disciplinary suspension for a specified period of time; disciplinary dismissal from the University; and any other appropriate measures that support the University’s commitment to address, prevent, and end the effects of sexual misconduct, including but not limited to sexual assault, relationship violence, and stalking.

If the Complainant pursues legal action in the public court system, an accused student could face criminal penalties as well.

IF THE ASSAILANT IS A UNIVERSITY EMPLOYEE
In summary, the University’s Title IX coordinator, or a designee, in coordination with the Office of Human Resources (for staff) and the relevant department (for faculty), will investigate reports of sexual misconduct including assault, domestic violence, dating violence, and stalking, and will make determinations, applying a preponderance of the evidence standard, with respect to whether a policy or legal violation occurred. The investigation will be conducted by individuals trained in investigations, as well as on issues related to sexual misconduct. Both the accused and accuser are permitted to have advisors of their choice attend meetings, but the advisors may not interfere with the process and may not actively participate. When the investigative process is complete, a written report with findings and remedial recommendations will be prepared. In general, the University attempts to complete investigations within 60 days, although for good cause that period may be longer. A summary of the report will be simultaneously provided to the accused and the accuser. Depending on the circumstances, the Title IX office will determine whether the immediate supervisor of the accused receives the full or summary report. The appropriate supervisor will make the determination as to sanctions, if any. Both the accused and the accuser will receive simultaneous notice of the final disciplinary sanctions, if any. Possible sanctions or protective measures the University may impose on a faculty or staff member following a final determination of an institutional procedure include:

- No-contact orders
- Mandatory training
- Suspension
- Restrictions from all or part of campus
- Employee termination from the University

Complete information on the Title IX process can be found in Sexual Misconduct Policy 06-05-01.

SEEKING PROTECTIVE MEASURES
Depending on the circumstances, you may have the option, among other remedies, to obtain no-contact orders, seek room or course changes, file an applicable University complaint, and pursue criminal complaints. For more information and assistance, you can contact the Title IX liason in the Office of the President (814-362-5121); the Student Conduct Office (814-362-7630).

STANDARD OF EVIDENCE
All matters before the Title IX liason will be judged using the preponderance of the evidence standard, which means, it is more likely than not that University policy has been violated.

NON-RETRALIATION
Retaliation against anyone involved in the investigation of alleged incidents of sexual misconduct, whether they are the referring individual, a witness, an investigator, or anyone else, is prohibited by the University’s Statement on Confidentiality and Nonretaliation found at cfo.pitt.edu/policies/policy/07/07-01-03.html. This statement also clarifies that all individuals involved in the investigation process are expected to honor the confidentiality of the process and the information involved.
FIRE SAFETY INFORMATION
Fire education programs are provided to the residence life staff members and to specific groups. Residence life staff members are trained in building emergency evacuation procedures. Fire extinguisher training is provided to designated personnel. Fire safety training for all students, staff, and faculty members is available through the Pitt–Bradford police and safety department.

Students should report any fire event regardless of size by activating a manual pull station and, after evacuating to a safe area, by calling the Pitt–Bradford campus emergency number, 814-368-3211. Students should also report any evidence of an extinguished fire to the Pitt–Bradford campus emergency number at 814-368-3211. Students are encouraged to report any problems with fire protection systems to University of Pittsburgh at Bradford Police Department.

Comprehensive guidelines for fire safety and fire prevention including those for emergency evacuation, electrical appliances, and no smoking or open flames can be found in the University’s Safety Manual at ehs.pitt.edu/workplace in the following sections: Fire and Emergency Evacuation Procedures, Fire Safety and Prevention, and Residence Halls.

ON-CAMPUS HOUSING FIRE SAFETY SYSTEMS
All sprinkler systems, all fire alarm pull stations, and smoke detectors are monitored 24/7 by Pitt–Bradford police and off-site by a nationally recognized fire safety company. Detection by automated fire protection features or the use of a manual pull station will activate the building’s alarm system of horns/speakers and strobe lights.

Residence life officials educate students each year on emergency egress and shelter-in-place procedures specific to a particular building.

EVACUATION PROCEDURES
When the fire alarm activates, all occupants must exit via the nearest stairs.

If the building cannot be exited, stairwells are the area of refuge. In all residence halls the stairwells have fire-rated construction and are equipped with self-closing and latching fire doors.

See page 6 for more details about evacuation procedures.

RESIDENCE HALL FIRE DRILLS
At least two unannounced emergency evacuation exercises are conducted for each on-campus residence building during every school year.

PROHIBITIONS ON PORTABLE ELECTRIC APPLIANCES, SMOKING, AND OPEN FLAMES
Students are required to read and comply with the Student Code of Conduct, residential handbook, and/or their housing contract, which includes health and safety inspections and all other rules and guidelines for residential buildings. Periodic room inspections are performed and include, but are not limited to, a visual examination of electrical cords/power strips, smoke detectors, sprinkler heads, damages, etc.

RESIDENCE HALL FIRE SAFETY
All 15 residence halls on the Pitt–Bradford campus are nonsmoking environments. Each sleeping and living room in on-campus student housing has a smoke detector. Other fire safety devices in every residence hall at Pitt-Bradford include building fire alarm systems, fire extinguishers, and smoke/heat detectors in common building spaces and mechanical rooms. Eight residence halls on campus are equipped with automatic sprinkler protection.

FIRE SAFETY REPORT
PLANS FOR FUTURE IMPROVEMENTS IN FIRE SAFETY
Future improvements will consist of continually upgrading the fire safety systems at Pitt-Bradford.
**UNIVERSITY OF PITTSBURGH AT BRADFORD ANNUAL FIRE SAFETY REPORT**

<table>
<thead>
<tr>
<th>Residence Facility Name/Address</th>
<th>Total Number of Fires</th>
<th>Fire Number</th>
<th>Date of Fire</th>
<th>Cause of Fire</th>
<th>Number of Injuries that Required Treatment at a Medical Facility</th>
<th>Number of Deaths Related to a Fire</th>
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**UNIVERSITY OF PITTSBURGH AT BRADFORD FIRE SAFETY SYSTEMS IN RESIDENTIAL FACILITIES**

<table>
<thead>
<tr>
<th>Facility</th>
<th>Fire Alarm Monitoring Done On Site by Campus Police and Simplex Grinnell</th>
<th>Full Sprinkler Systems</th>
<th>Full Smoke Detector</th>
<th>Fire Extinguisher Devices</th>
<th>Evacuation Plans and Placards</th>
<th>Number of Evacuation (Fire) Drills Each Calendar Year</th>
<th>Strobe Lights</th>
<th>Audible Tones</th>
<th>Fire Walls (Ground to Attic)</th>
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In addition, each room is examined for the presence of prohibited items (e.g., sources of open flame, such as candles; unapproved extension cords; halogen lamps; cooking appliances in non-kitchen areas; lofted furniture) or prohibited activity (e.g., smoking in the room; tampering with life safety equipment; possession of pets). The inspections also include a general assessment of trash and cleanliness of the room. Violations are recorded on room inspection reports and the assistant housing director provides notification of sanctions.

Disabled students, or any student not capable of complying with the University Emergency Evacuation Plan, should contact the Department of Environmental Health and Safety at 412-624-9505 to develop an individual emergency evacuation plan.

### TRANSPORTATION

The ATA transportation shuttle system runs year-round in Bradford. Bus schedules can be obtained at the Pitt–Bradford police station.

### PARKING

Pitt–Bradford operates 20 parking lots on campus. Parking is offered to commuter, resident, and faculty and staff members. Several types of security devices and procedures help to provide for the safety of parking patrons:

- Emergency telephones are located in or immediately adjacent to some parking lots.
- The Pitt–Bradford police make scheduled rounds of these parking lots and, if available and upon request, will escort patrons to their vehicles.

**For more information, contact:**

- The Pitt–Bradford police at 814-368-3211.

### ATA BUS

The Area Transportation Authority provides point-to-point service for individuals with a valid Pitt–Bradford ID.

**Hours of operation are:**

- 6 a.m.–10 p.m., Monday through Friday
- 11 a.m.–10 p.m., Saturday
- Noon–10 p.m., Sunday

### FIRE SAFETY REPORT continued

### FIRE SAFETY TIPS

- If you suspect a fire, pull the nearest fire alarm box in the corridor or near an exit door.
- When you hear the building's fire alarm, evacuate the building immediately.
- Evacuate any building on campus by following EXIT signs. Do not use elevators during emergencies unless directed by emergency response personnel.
- If you are disabled, call EH&S at 412-624-9505 or the Pitt–Bradford police at 814-368-3211 to develop an individual emergency evacuation plan.

### PEDESTRIAN SAFETY

**BE ALERT WHEN YOU WALK**

- Don’t be distracted by texting or talking on your phone or wearing earbuds. Pay attention!
- Look both directions before you cross the street—even if it's a one-way street.
- Use crosswalks, but be aware that drivers don’t always stop at crosswalks.
- Be alert to drivers who might not see you in the crosswalk or at the green light. Some drivers' view might be blocked or they might make an illegal turn.
- Don’t walk behind a car that is pulled up too far and is blocking the crosswalk.
- Walk facing traffic at night, carry a flashlight, and wear reflective clothing. White clothing will not necessarily make you more visible to drivers.
THE PITT PROMISE: A COMMITMENT TO CIVILITY

The University of Pittsburgh is committed to the advancement of learning and service to society. This is best accomplished in an atmosphere of mutual respect and civility, self-restraint, concern for others, and academic integrity. By choosing to join this community, I accept the obligation to live by these common values and commit myself to the following principles:

As a Pitt Student:

• I will embrace the concept of a civil community, which abhors violence, theft, and exploitation of others;
• I will commit myself to the pursuit of knowledge with personal integrity and academic honesty;
• I will respect the sanctity of the learning environment and avoid disruptive and deceitful behavior toward other members of the campus community;
• I will support a culture of diversity by respecting the rights of those who differ from myself;
• I will contribute to the development of a caring community where compassion for others and freedom of thought and expression are valued; and
• I will honor, challenge, and contribute to the scholarly heritage left by those who preceded me and work to leave this a better place for those who follow.

By endorsing these common principles, I accept a moral obligation to behave in ways that contribute to a civil campus environment and resolve to support this behavior in others. This commitment to civility is my promise to the University of Pittsburgh and its community of scholars.
TIPS FOR A SAFER CAMPUS

WHEN WALKING OR RUNNING:
✓ Carry a whistle or personal alarm that makes a high-pitched, penetrating sound.
✓ Go with someone.
✓ Stay away from isolated areas.
✓ Stay in well-lit, well-traveled areas, walking midway between curbs and buildings and away from alleys and bushes.
✓ Hold your purse, backpack, or briefcase tightly and close to your body.
✓ Keep your wallet in a front pocket, which is safer than a back pocket.
✓ Become familiar with the locations of emergency phones on your route.

IF YOU’RE BEING FOLLOWED:
✓ Cross the street or change direction.
✓ Keep looking back so the person knows you can’t be surprised.
✓ Go to a well-lit area. Enter a building anywhere that there are people.
✓ Notice and remember as much as possible about the person so you can give a good description.
✓ When arriving at a safe place, call the Pitt–Bradford police and report the incident.

WHERE YOU LIVE:
✓ Keep your doors locked night and day.
✓ Don’t let in strangers.
✓ Never prop doors open, especially fire doors, even for a short time.

PROTECT PERSONAL AND UNIVERSITY PROPERTY:
✓ Lock your door every time you leave.
✓ Engrave expensive equipment and valuables with an ID number.
✓ Don’t attach your Pitt–Bradford ID or any other identification to your key chain.
✓ Don’t leave your belongings (books, gym bags, backpacks, calculators, coats, etc.) unattended in libraries, hallways, gym facilities, or classrooms.
✓ Don’t use an automated bank teller machine late at night.

AVOID WORKING OR STUDYING ALONE IN A BUILDING AT NIGHT:
✓ If you work late, keep your office door locked.
✓ Call the Pitt–Bradford police at 814-368-3211 and let them know you are there.
✓ Lock all doors behind you when entering or exiting at night.

PROTECT YOUR CAR:
✓ Always lock your car and take the keys.
✓ Lock valuables in the trunk.
✓ Park in well-lit areas.

IF DRIVING:
✓ Have your keys ready when walking to your vehicle.
✓ Check the back seat before getting into a car.
✓ Keep doors locked while driving.
✓ Don’t pick up hitchhikers.
✓ Don’t hitchhike or accept rides from strangers.

BE AWARE:
✓ Report suspicious activity immediately. Get to know your neighbors. Share information on suspicious circumstances.
✓ Don’t hesitate to call the Pitt–Bradford police at 10333 (on campus) or 814-368-3211 (from a non-campus phone) with any safety concerns.

Visit the University of Pittsburgh at Bradford police Web site at www.upb.pitt.edu/campuspolicefor additional safety information and recommended responses to active threat incidents.
UNIVERSITY OF PITTSBURGH AT BRADFORD
POLICE DEPARTMENT
COMMUNITY RESPONSE/
ACTIVE THREAT INCIDENT

Purpose: Recommended safety measures for ongoing and immediate life-threatening incidents involving hostile suspects

CONSIDERATIONS:

- An individual must use his/her own discretion about when he/she must engage a hostile suspect for survival.
- Do not attempt to apprehend or interfere with the suspect except for self-protection.
- Contact authorities as soon as it is safe to do so. Call extension 10333 (from on-campus phone) or 814-368-3211. Have these numbers programmed into your cell phone.
- Report location, number of suspects, and description if possible.
- Make the determination of whether to run, hide, or fight AND COMMIT TO IT.

Run: if there is an escape path, attempt to evacuate.
   - Evacuate whether others agree to or not.
   - Leave belongings behind.
   - Help others escape if possible.
   - Prevent others from entering area.

Hide: if evacuation is not possible, find a place to hide.
   - Lock and/or blockade the door.
   - Silence your cell phone.
   - Hide behind large objects.
   - Remain very quiet.
   - Your hiding place should be out of the suspect’s view, provide protection from shots fired in your direction, and not trap or restrict your options for movement.

Fight: as a last resort and only if your life is in danger.
   - Attempt to incapacitate the suspect.
   - Act with physical aggression.
   - Improvise weapons.
   - Commit to your actions.

WHEN LAW ENFORCEMENT ARRIVES:

- Remember that the police will act first to neutralize the threat.
- Remain calm and follow instructions.
- Keep hands visible at all times.
- Avoid pointing or yelling.
- Know that help for the injured is on its way.

Visit the University of Pittsburgh at Bradford police website at www.upb.pitt.edu/campuspolice and watch the Run, Hide, Fight video, funded by the U.S. Department of Homeland Security. The video is available in English, Spanish, and Chinese.

TIP!
When traveling at night, walk with friends or make use of the ATA bus service. If you must walk alone, let your friends know your destination.
MOTOR VEHICLE POLICIES

WHAT YOU NEED TO KNOW:

• You must register your vehicle and get a parking permit from Campus Police at the beginning of the Fall Term. If you bring a vehicle to campus for Spring Term, you must register your vehicle at the beginning of that term.

• If you receive three or more parking tickets for not registering your vehicle, you may be asked to remove it from campus until you get a parking permit.

• Your guests and visitors can get a temporary guest-parking permit at Campus Police, which will be valid for no more than seven consecutive calendar days.

• Parking is permitted only in designated parking lots and space. Refer to the parking map on the other side.

• Please adhere to the 15 mph speed limit around campus and watch for pedestrians.

• Motorized vehicles are not permitted on any campus sidewalk or lawn.

• Snowmobiles are prohibited unless you get prior approval from the Director of Campus Police.

• No motorized vehicles – mopeds, motorcycles, etc. – are permitted in the residence halls.

• Campus Police will notify you if you need to move your vehicle temporarily so the parking lot can be cleared of snow and will contact you when you can move back to the lot. Your vehicle may be towed (at your expense) if you do not move it within the pre-designated period of time. If you leave campus without your vehicle, be sure to leave your keys with your roommate or RA who can move your vehicle if necessary.

SUMMARY OF PARKING FINES

• If you do not pay your parking fine within 72 hours, a traffic citation will be filed in the district judge's office, and you'll have to pay additional fines and costs. If you don't answer the citation, a warrant will be issued for your arrest.

• Students who don’t pay their parking fines will receive a hold on their university account, prohibiting them from registering for future classes until the hold is removed.

$10 fine

• Using more than one parking space

• Hindering snow removal

• Parking on Campus Drive, Commons Way or in the Visitors Parking Lot

• Parking between 1 and 5 a.m. in a lot prohibiting parking at that time

• Parking in any drive-through or turn-around area

$15 fine

• Parking in an Emergency Personnel Only or Restricted Zone

• Parking on a sidewalk or lawn

• Driving a motor vehicle on pedestrian walkways

$20 fine

• Not having a parking permit

$30 fine

• Parking in a handicapped parking space
WHY THIS BROCHURE?

IT’S THE LAW
Federal and Pennsylvania state laws mandate that you receive a brochure like this and dictate much of the information that is included.

SAFETY FIRST
This brochure goes beyond state and federal requirements, offering safety tips and other information to benefit everyone in the University of Pittsburgh at Bradford community. Some of this information may be disturbing to read, such as the section on sexual assault. Remember that knowledge is power. Open, frank discussions about crime lead to better prevention and enhanced safety.

Additional copies of For Safety’s Sake are available by writing to: University of Pittsburgh at Bradford Police Department, 300 Campus Drive, Bradford, PA 16701. Or, you can visit the police department Web site at www.upb.pitt.edu/campuspolice.

RIGHT TO KNOW INFORMATION

• The University of Pittsburgh at Bradford is responsible for complying with Chapter 3 of the Pennsylvania Uniform Crime Reporting Act and with the federal Jeanne Clery Act. If you have a question or concern regarding these acts, please contact Chief Richard Harsen at the Bradford Campus at 814-368-3211.

• The federal Equity in Athletics Disclosure Act requires certain institutions of higher education, including the University of Pittsburgh, to prepare an annual report relating to intercollegiate athletics participation, staffing, revenues, and expenses by men’s and women’s teams. Students, prospective students, and others may review the University’s Bradford campus report by inquiring at the Athletic Department at 814-362-7520 or athletics.pittbradford.org/landing/index.

• In accordance with federal Student Right to Know regulations, information about the Bradford campus graduation rate is available by contacting the Office of Enrollment Services at 814-362-7602.