Faculty Senate Council  
September 9, 2014 @ 11:30 a.m.  
Minutes

**Present:** Don Ulin, Kim Bailey, Marietta Frank, Steve Hardin, Kira Leck, David Merwine, Tim Ziaukas

**Items of Business:**

**Approval of Minutes:** Minutes from the March 25, 2014 Faculty Senate Council Minutes were previously approved electronically.

**Next Faculty Senate Council Meeting:** September 23, 2014 in the Academic Dean’s Conference Room at 11:30 a.m.

**Next Full Faculty Senate Meeting:** September 30, 2014 in the University Room at 11:30 a.m.

**Academic Excellence Awards Guidelines:** Each academic year Senate Council receives a list of students with the highest academic achievements at each academic level and is given brief guidelines to pick students for the Academic Excellence Awards. Historically, different criteria has been used to determine which student(s) receive these awards. Senate Council held discussion to formalize the criteria for future awards.

After much discussion, Tim Ziaukas made a motion to award students at each academic level with the highest grade point average rounded to the first decimal point unless we have more than 5 students, then rounded to the second and/or number of credits considered. Marietta Frank seconded the motion. The motion passed unanimously.

**Emeritus Faculty on Senate Committees:** A discussion about whether or not faculty with emeritus status should continue on Pitt-Bradford Faculty Senate Council and Pitt-Bradford Faculty Senate Committees. The main points of the discussion were:

- When an issue is not addressed in the Pitt-Bradford Constitution and By-laws, the University Senate By-Laws take precedence.
- The University Senate By-Laws states, “The membership of the Senate consists of:… 10) “those emeriti and retired faculty and librarians who were Senate members at the time of their retirement and who indicate to the Office of the University Senate their desire to remain members.”
- Pitt-Bradford has its own specific list of who is eligible to be on the Pitt-Bradford Faculty Senate, which does not list emeritus or retired faculty or librarians.
- Pitt-Bradford has no comparable body to the University Senate Office and/or Director of the University Senate Office (this is a paid position in Pittsburgh). The Pitt-Bradford Constitution needs to add language to appoint a comparable body in Bradford. The President and Secretary will work on coming up with some wording to address this issue.

**Chancellor’s Upcoming Visit:** The new Chancellor will be visiting the Bradford campus on September 22. Faculty are scheduled to meet with him from 9:00 – 9:45 a.m.
**Full Faculty Senate Meeting:** A full Faculty Senate meeting will be held on September 30. Ulin suggests that the meeting is a session to generate topics for faculty governance as advocates, advisors, and recommenders. Round tables will be set up for small group discussion.

**Charges for Senate Standing Committees:** Chairs for Senate Standing Committees will be invited to Senate Council in the future to discuss charges.

**Academic Affairs Update:**

**Searches:** Requests for 10 searches have gone to Oakland for approval. Although no approval has been received from Oakland, Bradford is moving forward with advertising for the positions.

**Intellectual Property and Assignment of Rights to the University:** Oakland is asking all new faculty to sign an intellectual property rights form as part of the hiring process. They are also directing all current faculty sign this form. Faculty with questions will be referred to the policies on Patent Rights and University Transfer/Copyrights. This is enforcing a policy that is already in place.

**Matters Arising:** A question was posed on the changing the start time of the Senate Council meetings to 11:00 a.m. or 11:15 a.m. This issue will be addressed at a future meeting.

A motion was made by David Merwine to adjourn. Marietta Frank seconded the motion. The motion carried and the meeting adjourned at 12:45 p.m.