Faculty Senate Council Meeting  
April 9, 2013 at 11:30 a.m.  
MINUTES

PRESENT: Richard Melka, Warren Fass, Kimberly Bailey, Marietta Frank, Ernie Kallenbach, David Merwine, and Marvin Thomas

Items of Business:

Approval of Minutes: A motion to approve the minutes from the March 26, 2013 Faculty Senate Council meeting was made by Marietta Frank. Warren Fass seconded the motion. The minutes passed with noted amendments and one abstention. Approval of these minutes was completed electronically. Soriano motioned to approve, Frank seconded. Fass, Bailey, and Melka electronically approved.

Next Faculty Senate Council Meeting: Fall 2013 in the Academic Dean’s Conference Room at 11:30 a.m.

Next Full Faculty Senate Meeting: Fall 2013 - TBA

Election Results: Election results have been distributed to all faculty members. John Levey will be leaving the university so Don Ulin has been appointed as the Senate Council Representative in his place for the Division of Communications and The Arts. Jeff Guterman, Division Chair, is still attempting to find a replacement for Levey on the Academic Technology Committee.

Faculty Senate Council Minutes: With the changes to the Pitt-Bradford website, Kim Bailey has been unable to post the minutes from the Full Faculty Senate Meeting and Council meetings to the web. Until further notice, minutes will be distributed to all faculty members via email.

Chairs for Senate Committees: Senate Council asks that chairs be appointed to Senate Committees immediately and names be sent to Kim Bailey.

Policy on Maximum Course Release Time: Concerns brought forth at a Chairs meeting initiated a policy about maximum course release time. The policy was forwarded to Senate Council for review. The policy states that a faculty member cannot accept a cumulative total of course releases that would reduce his/her teaching load to less than 6 credits per term. Council discussed the policy. A motion was made to support the policy by Kallenbach. Frank seconded the motion. The motion passed with one abstention.

Freshman Retention Rate: Melka distributed Oakland’s Freshman retention rates from the Pittsburgh Assembly Minutes which is more than 90%. There were 13,959 admitted and 3,678 initial deposits received.

Livingston Alexander wants our retention rate up to at least 74%. Right now Bradford’s retention rates and 5-6 year retention rates are low. Melka questioned how faculty could help increase these rates and what role faculty play in these responsibilities.
**Administrative Review – President:** Melka sent a letter to Livingston Alexander to respond to his administrative review, but there has not been a response.

**Searches:** Interviews on campus are complete and a recommendation was submitted for the Finance search. The hospitality search will most likely become a failed search. The biology search is still pending. Offers have went out for the Criminal Justice position and the Political Science position.

A motion to adjourn was made by Kim Bailey; Marietta Frank seconded the motion. The meeting adjourned at 12:45 p.m.