FALL '18: NEW RESIDENCE HALL UNDER CONSTRUCTION
ON SITE OF FORMER DICKINSON HOUSE
CONTACT INFORMATION

EMERGENCY NUMBERS
Campus Police
10333 from a university phone or
814.368.3211 from a non-university phone
911

OTHER NUMBERS
(All begin with 814 area code)
Main Switchboard 362.7500
Academic Advising Center 362.7533
Academic Affairs 362.7510
Academic Coaching and Tutoring Center 362.5117
Admissions 362.7555
Alumni Relations 362.5091
Athletics/Recreation 362.7520
Behavioral and Social Sciences Division 362.7620
Biological and Health Sciences Division 362.7640
CALC (Fisher Hall 113) 362.7661
CALC (Swarts Hall 106) 362.7558
Career Services 362.7651
Commons Information Desk 362.7652
Communication and the Arts Division 362.7590
Communications and Marketing 362.5275
Community Engagement/Harriett B. Wick Chapel 362.7592
Conference Services 362.0990
Control Desk 362.5033
Counseling Services 362.5272
CTM (telephone and ResNet problems) 362.7660
Dining Services 362.7582
Disability Resources and Services 362.7609
Enrollment Services Office/Registrar’s Office 362.7602
Facilities Management 362.7670
Financial Aid 362.7550
Fitness Center 362.5023
Hanley Library 362.7610
Health Services 362.5272
Human Resources 362.7531
Institutional Advancement 362.5091
Mail Center 362.7530
Management and Education Division 362.7561
Mathematics Center 362.5120
Panther Shop 362.7540
Physical and Computational Sciences Division 362.7560
Pool 362.7526
President 362.7501
Residential Life/Housing 362.7630
Room Reservations 362.5271
Student Activities 362.7593
Student Activities Council (SAC) 362.7519
Student Affairs 362.7650
Student Government Association (SGA) 362.7694
Student Records 362.7602
The Source Student Newspaper 362.7682
TRIO Student Support Services 362.7548
WDRQ Radio Station 362.7632
Writing Center 362.0253

For more contact information visit our faculty and staff directory at www.upb.pitt.edu/upbdirectory

For more information, follow us on:
Facebook University of Pittsburgh at Bradford
Twitter @PittBradford
Instagram upittbradford
Snapchat upittbradford

Notes:
WHAT’S INSIDE

WELCOME TO PITT-BRADFORD

Words you need to know  6
Beginnings and Movin’ On  8-9
Adjusting to college  10
Some people you need to know  11

ACADEMICS

Academic calendar 14-15
General education program 16-17
Academic programs and degree requirements 18-19
Academic standing policy 20-21
Hanley Library 22-23
Choosing a major 24
Academic Advising Center 25
Academic Coaching and Tutoring Center 26-27
Writing Center 28-29
Mathematics Center 30
Disability Resources and Services 31
TRIO Student Support Services 32-33

STUDENT SERVICES

Campus Police and Safety 36-37
Career Services 38-39
Student Health and Counseling Center 40
Leadership Development Seminar 41
Office of Community Engagement 42
Harriett B. Wick Chapel 44
Stress-Free Sunday 45
Panther Card 46-49
Panther Shop 50
Computing, Telecommunications and Media Services 51
WHAT’S INSIDE

STUDENT LIFE
- What to do on campus 54
- Clubs and organizations 55
  - Club Night 56
- More to do on campus 57
- Student Government Association 58
- Student Activities Council 59
- Athletics, intramurals and recreational sports 60-61
  - Greek Life 62-63
  - Greek organizations 64
- Community Hands and Mentoring Program (CHAMP) 65
  - Selecting your roommate 66
  - What to bring 68
  - What not to bring 69
- What to do off campus and beyond 70-76
  - Alumni and Family Weekend 77

PAYING FOR COLLEGE
- Student employment 80-81
- Financial aid information 82-84
- Student accounts and billing 85
- Optional payment plan 86
You’re going to hear some words around campus, and you may not know what they mean. That’s OK. Colleges and universities tend to have their own language. So, to help you out, here are some of those words and their meanings.

1. **Academic year**: The school year begins in the fall in August and ends at commencement, which is usually at the end of April.

2. **Advisor**: A professor in your major who will help you choose your classes and make sure you are taking the right courses to graduate. If you haven’t chosen a major, you’ll be assigned one through the Academic Advising Center.

3. **Course number**: The number used to classify a course. You usually need this number to register for a class.

4. **Credit hour**: The number of hours assigned to a specific class, which is usually the number of hours per week you are in the class. The number of credit hours you enroll in determines whether you are a full-time student or a part-time student.

5. **Elective**: A class you can take that is not specifically required by your major or minor.

6. **FAFSA (Free Application for Federal Student Aid)**: The application you complete to apply for financial aid.

7. **Financial aid**: Money you receive to help you pay college expenses. They can include grants, which you don’t have to pay back, loans, which you have to pay back, and scholarships.

8. **First-generation**: If neither of your parents went to college, then you’re considered a first-generation college student.

9. **Full-time student**: You’re a full-time student if you’re enrolled in at least 12 credit hours per semester.

10. **General education classes**: These classes give you basic knowledge of a variety of topics. You need to take general education classes in order to graduate. (See more on pages 16-17.)

11. **Grade point average**: The average of all of the course grades you have received, which is based on a 4-point scale.

12. **Internship**: A temporary job, either paid or unpaid, usually in the field of your major. You may be able to receive credit for an internship.

13. **Major**: Your primary area of study, such as athletic training, business management, criminal justice or psychology.

14. **Minor**: Your secondary area of study. Fewer classes are required for a college minor than for a major. Not all majors require you to take a minor, but some, like computer information systems and technology, do.

15. **MWF and TR**: These single-letter abbreviations are used to indicate the days of the week a class meets (MWF or TR). (In case you don’t know, R stands for Thursday. We wouldn’t want you to miss class.)

16. **Office hours**: Time set aside by professors for students to visit their office and ask questions or discuss the course they teach. Your professor will tell you at the beginning of the semester when and where office hours will be every week.

17. **Prerequisite**: A class you must take first, before you can take a different class.

18. **Registrar**: is the person responsible for registering students and keeping academic records, such as transcripts. Our registrar is in the Hangar Building.

19. **Syllabus**: A description of a course that lists the dates of major exams, assignments and projects. You’ll get one from your professor at the beginning of each class. We suggest you read it carefully.

20. **Transcript**: Your official academic record, which lists the courses you have completed, your grades and when you attended.
BEGINNINGS

We’re so glad you’re here. So, you may be wondering: What is Beginnings? It’s our two-day orientation program to help you get better acquainted with our campus and what you can expect when you arrive in the fall.

During your two days with us you will:

- talk with an advisor and confirm your class schedule for the fall
- meet some of the professors, staff and administrators (more on that later)
- hang out with some of your fellow students
- stay overnight in one of our residence halls
- eat in our dining hall and get a taste of home cookin’ that doesn’t come from home
- learn more about our academic programs
- discover what you can do when classes are finished (and your homework is done, of course)
- talk with a coach if you’re planning to play on a team
- find out where you can get help with your classes if you need it
- receive information about financial aid
- get a chance to pick-up some Pitt-Bradford stuff — T-shirts, sweatshirts, hats, socks

If you’re going to live on campus, you’ll be able to move in starting at 9 a.m. Friday, Aug. 25, since you’re a new student. (Returning students have to wait a day.) When you arrive on campus, just follow the signs to the Frame-Westerberg Commons where you’ll register, get your room key and other important information, and snag a luggage cart if you need one.

All that moving will likely make you hungry, so you’ll want to head to the KOA Dining Room, where brunch will be served from 10 a.m. to 1 p.m. Bring your family along. They can pay at the entrance of the dining room.

There will be lots to do over the weekend besides figuring out where you and your housemates are going to put all of your stuff.

- Get your student ID picture taken if you haven’t yet.
- Learn about the benefits of Freshman Seminar and studying abroad
- Meet with your resident advisor
- Find out the various academic services available to you if you need them
- But, it won’t be all work and no play. We’ll have fun activities for you before you get serious and hit the books on Monday. For example, your weekend will end with “Traditions Night,” when you will learn and sing the alma mater with our president.

MOVIN’ ON

Once Beginnings is over, the next big event to look forward to is Movin’ On, which is held the weekend before classes begin. That weekend will be full of activities for those of you who will be living on campus and the rest of you who will be commuting.

Notes:

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Save the Date
“Movin’ On”
August 25 - 27
New Student Orientation required for all Commuter and Resident Students

“The brick walls are there for a reason. The brick walls are not there to keep us out. The brick walls are there to give us a chance to show how badly we want something.”
—Randy Pausch, Last Lecture
ADJUSTING TO COLLEGE

Going to college is a huge change. This may be the first time you’ve been away from home. Many of you will be living with people you haven’t met before. You’re going to meet lots of new people and make new friends. Your classes are going to be more challenging than ever before. All of that is going to take some getting used to.

But remember why you’re here in the first place — to learn, develop new skills, challenge yourself, build your character — all so you can eventually have a great career and a good life.

Now, we could give you lots of good advice on how you can adjust to college life. But wouldn’t you rather have advice from students and recent graduates? Yeah, we thought so. Here you go:

Make education your top priority. Freshman year can make or break you. Make sure you take the time to get the full college experience.

Devonte Sadler, a biology major from Coatesville, Pa.

College is all about having fun. However, your classes should always come first. Remember, you’re paying for them.

Michaela Bartoe, a nursing major from Erie, Pa.

College is full of opportunities. When one comes your way, don’t be afraid to go for it. You will never know what good it will do for your future.

Alex Andrzejewski, a criminal justice major from McKean, Pa.

You’ll find other bits of advice on other topics throughout this handbook.
Everyone on campus is here to help you succeed. All you have to do is ask. Here are a few of the people you should know now.

**DR. LIVINGSTON ALEXANDER, PRESIDENT**

Dr. Alexander has been Pitt-Bradford’s president since 2003. He loves talking with students to find out what they’re working on in class, how they’re enjoying their time on campus, and how they found out about Pitt-Bradford. So, be sure to have those answers in your head if you see him on campus because he’s probably going to ask you at least one of those questions. One of his favorite days of the school year is commencement, when he gets to watch students cross the stage to get their diplomas and hear their parents cheering.

His office is on the second floor of Hanley Library. You can reach him at 814.362.7501 or lalexand@pitt.edu.

**DR. STEVE HARDIN, VICE PRESIDENT AND DEAN OF ACADEMIC AFFAIRS**

Dean Hardin is our head academic guy. If you have a question about your academics, he’s the one to ask. You can find him in 232 Swarts Hall or you can contact him at 814.362.7510 or seh43@pitt.edu.

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He also has an amazing talent for remembering students’ names. If he meets you while you’re here for orientation, don’t be surprised if he remembers your name when he sees you in the fall. You can reach him at 814.362.7650 or kje2@pitt.edu.

**ACADEMIC ADVISOR**

You have been assigned an academic advisor based on the major you chose. Your advisor will help you pick classes and guide you through your major’s curriculum. If you haven’t picked a major yet, don’t worry. You’ll be assigned an advisor through the Academic Advising Center who will help you until you choose a major.

**RESIDENT ADVISOR**

If you’re living on campus, get to know your resident advisor. He or she is an upperclass student who will help you ease into college life. Besides planning programs for your section of the residence hall, he or she is there to help and listen to any issues you may have regarding your life on campus. Also, your RA is the go-to person if you need routine apartment supplies such as trash bags, a vacuum cleaner, light bulbs and toilet paper.

*Keep in contact with your advisor. They are there to help you with a graduation plan and help you graduate on time.*

Charles Roebuck, Class of 2016

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*Keep in contact with your advisor. They are there to help you with a graduation plan and help you graduate on time.*

Charles Roebuck, Class of 2016
Staying motivated to do your work is hard, but the reward it will bring you will definitely be worth it. Just keep your eyes on the prize. 

Gabrielle Enserro, a radiological science major from Warren, Pa.
FALL TERM 2017

August
25 (Friday) New Students Arrive; Fall “Movin’ On” Orientation Begins
26 (Saturday) Orientation Continues; Upperclass Students Arrive
27 (Sunday) Final Day of Registration for New Students
             New Student Orientation Ends
28 (Monday) FALL TERM CLASSES BEGIN

September
3 (Sunday)  FOUNDERS’ DAY — PITT-BRADFORD’S 54th ANNIVERSARY
4 (Monday)  Labor Day. (No Classes; Offices Closed)
8 (Friday)   Last day to add or drop a course
29–Oct. 1   PARENTS/FAMILY WEEKEND
             AND ALUMNI WEEKEND
             Information will be mailed to students’ families in September

October
9 (Monday)  FALL TERM HOLIDAY FOR STUDENTS
             (No Classes; Offices Open)
10 (Tuesday) Classes normally scheduled Oct. 9 will meet Oct. 10
             Tuesday classes will not meet this week
27 (Friday) Last day to withdraw from a course

November
21 (Tuesday) Last Class Day prior to Thanksgiving Recess
22–26 (Wed–Sun) THANKSGIVING RECESS. No classes Wednesday through Friday
             (Offices Closed Thursday and Friday)

December
8 (Friday)  Last Day of Classes for Fall Term
11–15 (Mon-Fri) Final Examinations for Fall Term
15 (Friday) FALL TERM ENDS
16 (Saturday) Residence Halls Close
2017-18 ACADEMIC CALENDAR

SPRING TERM 2018

January
7 (Sunday) Residence Halls Reopen; Brunch and Dinner Served
8 (Monday) **SPRING TERM CLASSES BEGIN**
15 (Monday) Dr. Martin Luther King’s birthday observed
(No Classes; Offices Closed)

February
2–3 (Fri–Sat) Winter Weekend activities sponsored by Student Activities Council

March
2 (Friday) Last Class Day prior to Spring Recess
3–10 (Sat-Sat) **SPRING RECESS.** Residence Halls and Dining Rooms Closed
9 (Friday) **SPRING HOLIDAY.** University Offices Closed
11 (Sunday) Residence Halls reopen; Brunch and Dinner Served

April
13 (Friday) Honors Convocation at 11 a.m., Bromeley Family Theater, Blaisdell Hall
20 (Friday) Last Day of Classes for Spring Term
23–27 (Mon–Fri) Final Examinations for Spring Term
27 (Friday) **SPRING TERM ENDS**
28 (Saturday) Residence Halls Close for Students Not Graduating
29 (Sunday) **COMMENCEMENT, 2 p.m., KOA Arena**

**PINNING CEREMONY FOR NURSING GRADUATES,** Noon, Bromeley Family Theater, Blaisdell Hall

Notes:
4-, 6-, and 12-WEEK SUMMER SESSIONS I begin on Monday, May 14
4-WEEK SUMMER SESSION II begins on Monday, June 11
6-WEEK SUMMER SESSION II begins on Monday, June 25
4-WEEK SUMMER SESSION III begins on Monday, July 9

NEED HELP? VISIT WWW.UPB.PITT.EDU OR CONNECT WITH US ON SOCIAL:
I. COMPETENCIES (A minimum grade of C- is required in courses taken to satisfy competency requirements.)

A. Written Literacy
   ENG 0101, English Composition I (GE: Written Literacy) 3 cr.
   ENG 0102, English Composition II (GE: Written Literacy) 3 cr.

B. Mathematics
   MATH 0098 (College Algebra II) or designated higher level math course (GE: Mathematics) 3 cr.

C. Freshman Seminar
   FS 0102, Freshman Seminar 3 cr.
   All incoming students with fewer than 18 hours of college credit are required to enroll in Freshman Seminar during their first semester. (Exempt: students enrolled in associate degree, pre-engineering or pre-pharmacy programs.)

II. THE HUMAN EXPERIENCE
   Note: The Human Experience curriculum must include at least two courses designated as Global.

A. Arts and Letters 9 cr.
   Must include one course in literature and at least one course in the creative, fine, and performing arts.
   Literature (GE: Literature)
   Creative, Fine, and Performing Arts (GE: Arts)
   Foreign Languages (GE: Language)

B. Behavioral, Economic, and Political Sciences 9 cr.
   Courses must be selected from at least two of the three categories below.
   Behavioral Science (GE: Behavioral Science)
   Economics (GE: Economics)
   Political Science (GE: Political Science)
C. **History, Cultures, and Philosophical Inquiry** 9 cr.
   At least one history course is required, as well as at least one course from either of the other two categories below.
   - History (GE: History)
   - Cultures (GE: Cultures)
   - Philosophical Inquiry (GE: Philosophy)

D. **Physical, Life, and Computational Sciences** 10 cr.
   Must include one course each in physical sciences and life sciences, one of which must have a laboratory.
   - Physical Sciences (GE: Physical Sciences)
   - Life Sciences (GE: Life Sciences)
   - Laboratory
   - Computational Sciences (GE: Computational Science)

E. **Physical Education** 1 cr.
   One course in Physical Education (GE: Physical Education)
**ACADEMIC PROGRAMS AND DEGREE REQUIREMENTS**

**Notes:** DEGREE PROGRAMS (MAJORS)
- Accounting (BS)
- Applied Mathematics (BS)
- Athletic Training (BS)
- Biology (BS)
- Biology Education (K-12; BS)
- Broadcast Communications (BA)
- Business, Computer and Information Technology (K-12; BS)
- Business Management (BS)
- Chemistry (BS)
- Chemistry Education (7-12; BS)
- Computer Information Systems and Technology (BS)
- Criminal Justice (BA)
- Early Level (PreK) Education (BS)
- Economics (BA)
- Energy Science and Technology (BS)
- Engineering Science (AS)
- English (BA)
- English Education (7-12; BS)
- Environmental Studies (BA)
- Exercise Science (BS)
- General Studies (BA)
- Health and Physical Education (K-12; BS)
- History/Political Science (BA)
- Hospitality Management (BA)
- Information Systems (AS)
- Interdisciplinary Arts (BA)
- International Affairs (BA)
- Liberal Studies (AA)
- Mathematics Education (7-12; BS)
- Nursing (AS)
- Nursing (BSN)
- Petroleum Technology (AS)
- Physical Sciences (BS)
- Psychology (BS)
- Public Relations (BA)
- Radiological Science (BS)
- Social Studies Education (7-12; BS)
- Sociology (BA)
- Sport and Recreation Management (BS)
- Writing (BA)

**MINORS**
You have the opportunity to supplement your major with a minor in one of the areas of study listed below. (Note: Some majors require a minor.)
- Accounting
- Africana Studies
- Anthropology
- Application Software Development
- Art
- Athletic Coaching
- Biology
- Broadcast Communications
- Business Management
- Chemistry
- Cinema Studies
- Comparative Literature
- Counseling Psychology
- Criminal Forensics
- Criminal Justice
- Cybersecurity and Digital Forensics
- Digital Graphic Design
- Economics
- Education (non-teaching)
- English
- Environmental Science
- Exercise Science
- Finance
- Gender, Sexuality and Women’s Studies
- Geology
- History
ACADEMIC PROGRAMS AND DEGREE REQUIREMENTS

International Business
International Studies
Legal Studies
Management Information Systems
Marketing
Mathematics
Mathematics Modeling
Philosophy
Physics
Political Science
Psychology
Public Relations
Recreation Administration
Sociology
Spanish
Speech Communication
Systems and Network Administration
Theater
Writing

PRE-PROFESSIONAL PROGRAMS

Coursework preparing students for professional programs is available for the following fields:

Chiropractic
Communication Science and Disorders
Dentistry

Dietetics and Nutrition
Emergency Medicine
Health Information Management
Health Rehabilitation Sciences
Law
Medicine
Occupational Therapy
Optometry
Pharmacy
Physical Therapy
Physician Assistant
Podiatry
Veterinary Medicine

BACCALAUREATE DEGREE REQUIREMENTS

Students must earn a minimum of 120 credits, with a minimum of 30 upper-level credits (1300 level or above), and must achieve a cumulative GPA of 2.00, overall and in the major, to qualify for graduation. Credits are distributed among 1) the required General Education Program (see previous page); 2) the required major; 3) the minor or concentration (required or optional, depending on the major), and 4) electives.

Please see the Pitt-Bradford online catalog for specific major requirements at: www.bulletins.pitt.edu/bradford.

In college, you have a lot more free time than you did in high school. You have to find a balance with the time you spend on schoolwork and the time you spend having fun.

Meghan Yearwood, a biology major from Erie

NEED HELP? VISIT WWW.UPB.PITT.EDU OR CONNECT WITH US ON SOCIAL:
ACADEMIC STANDING POLICY

GOOD STANDING

We know this isn’t a pleasant subject, but it’s one we have to mention.

At the end of each fall and spring term, a student achieves good academic standing by earning both a term GPA and cumulative GPA of 2.0 or higher. (NOTE: certain majors require a higher GPA to remain in the program.)

ACADEMIC PROBATION

At the conclusion of each fall and spring term, if either the term or cumulative GPA falls below 2.0, a student is placed on academic probation. Students on probationary status are required to work closely with the Academic Advising Center and Academic Coaching and Tutoring Center in an effort to improve their academic performance.

SUSPENSION

Students who complete two consecutive fall or spring terms with either a term GPA or cumulative GPA below 2.0 are eligible at that time for suspension.

Students who have completed only one term of study and who have failed to attain a grade point average of at least 1.0 are subject to suspension. Factors such as academic motivation and campus citizenship will be considered in making such decisions.

Students who are suspended for academic reasons are not eligible to enroll for the subsequent fall or spring term and are required to wait at least one full term before an application for reinstatement will be considered. Students are urged to take courses at another institution, or do summer coursework at Pitt-Bradford, to demonstrate their potential for improved academic performance.

Students suspended in the immediate past spring semester, who earn a term GPA of 2.5 or higher in their summer coursework, will be allowed to submit an application for consideration for fall reinstatement.

SUMMER COURSEWORK AT PITT-BRADFORD

Students who have been suspended may be allowed to enroll in summer classes at Pitt-Bradford after submitting a Request for Permission to Take Summer Classes After Suspension form to the Academic Affairs Office.

REINSTATEMENT

Reinstatement after suspension is not automatic. After one or more terms of nonattendance, a suspended student seeking to resume studies in a subsequent term must submit an Application for Academic Reinstatement.

If the application is approved, the reinstatement letter will stipulate the conditions that must be met the following term such as work assigned by the Academic Advising Center, a limited load, repeats of courses, or change of major. Reinstatement does not cancel the suspension; rather, the reinstated student continues on restricted academic probation.
ACADEMIC STANDING POLICY

DEADLINE FOR REINSTATEMENT

The Application for Academic Reinstatement is due no later than the Monday falling three weeks prior to the official start date of the semester for which the student is requesting reinstatement. Late requests will not be considered.

DISMISSAL

A student who has been reinstated after suspension and subsequently fails to remain in good academic standing is subject to dismissal. Dismissal is generally final and may not be appealed.

Forms cited above are included in the suspension letter package, or may be requested by contacting the Office of Academic Affairs at 814.362.7510.

Know when to study and when to have fun. Make time for both.
Torrie Kunselman, a nursing major from Red Lion, Pa.
WHAT THE HANLEY LIBRARY HAS TO OFFER YOU

Friendly staff
Let us know how we can help.

Books
The library has more than 95,000 print books and access to more than 700,000 eBooks.

Interlibrary loans
You can borrow materials through interlibrary loan by using Get It or EZ Borrow. For help in requesting material from another library contact the Hanley Library Help Desk.

Quiet study options
Second floor of the library.

Group study options
There are four group study rooms. Keys to the rooms are available at the circulation desk.

Copier/Scanner
Paper and microform copies are 10 cents per page. You can use the scanner for free.

Computers
The library has library workstations and computer lab computers. Laptops and iPads are also available. The library is part of the wireless network.

Printers
The library workstations and computer lab computers are networked to two printers in the library.

Hanley Library Café
The café offers Starbucks coffee, tea, and other beverages. Sandwiches, wraps and snacks are also available.
LIBRARY POLICIES

CIRCULATION LOAN PERIOD — Twenty-eight days for circulating material and sound recordings — exception is seven days for DVDs and videos.

RENEWALS — Books may be renewed up to three times unless reserved by another patron. Sound recordings, DVDs, and videos may not be renewed. Online renewals are available at http://pittcat.pitt.edu under the “My Account” link.

LOST MATERIALS — Replacement cost (out-of-print = $50) Plus any overdue fines accrued (up to $100) plus a $25 processing fee.

RETURN MATERIAL — Inside at the circulation desk; outside through the book-drop to left of front door.

RESERVES — Items are available at the circulation desk. Lending periods: two hours (in library), 24 hours, or three days. (Instructors determine loan period.) Laptops are available for nine hours. You will need your ID to check out all material.

REGULAR FALL/SPRING TERM HOURS

Monday–Thursday 8 a.m.–11:30 p.m.
Friday 8 a.m.–5 p.m.
Saturday 1 p.m.–5 p.m.
Sunday 1 p.m.–11:30 p.m.

The virtual library is open 24/7.
www.library.pitt.edu
CHOOSING A MAJOR

Choosing a major is a big decision. If you’ve already chosen one, that’s great. If you haven’t, that’s OK, too. We’ll help you.

THE RIGHT FIT

Choosing a major is difficult for some college students. Some students may lack information on certain majors, while others are interested in many majors and are unable to pick among the many appealing options. Whatever the reason, it is important that you pick a major that is a good fit for you. Having this kind of fit will help you succeed and be happy in college, your career and beyond.

THREE STEPS TO CHOOSING A MAJOR


CLARIFY: Get detailed information about interesting options. Find the costs and benefits for each option. Try things on for size before committing.

COMMIT: Take steps to make your dream become a reality. Taking steps now can help you shape your future.

FREE ONLINE RESOURCES

FOCUS-2 is a self-paced, online career and education planning tool. This interactive program helps you determine your interests, values, preferences and skills, and provides suggested career paths and majors that are compatible with your individual results.

MYERS BRIGGS TYPE INDICATOR is an online assessment to help you identify job families and occupations that are good for the type of person you are. This assessment can also help you choose a specific career, identify strengths and potential weaknesses of your type for the career-search process.

MYTHS ABOUT MAJORS AND CAREERS

Choosing a major means choosing a career. While it is OK to base your career on your major, it is perfectly OK not to. Most employers look for qualities that may not be directly related to your major, such as good communication, quantitative and analytical thinking, teamwork, and initiative. Employers also are interested in what you have done outside the classroom, such as internships, student activities and leadership positions.

There is one perfect occupation for me. There are many careers that can make you happy. Most people will be happy in and capable of many careers.

I need to choose one career for the rest of my life. According to statistics, most people will change jobs an average of five to seven times throughout their lives and change careers three to five times. Career development is a lifelong process of learning more about yourself and the world of work.

www.upb.pitt.edu/careerservices/focus
www.upb.pitt.edu/careerexplore
The Academic Advising Center provides academic assistance and support.

The Center is stocked with information that can help you with academic planning such as:

- Information on majors and minors
- Suggested two- or four-year plans of study
- Curriculum guides
- Registration tips
- Career and major exploration programs

There are two full-time professional advisors who can assist you with:

- Understanding your degree requirements
- Changing or declaring a major or minor
- Understanding academic policies or procedures
- Registering for classes
- Adjusting your schedule during the drop/add period
- Withdrawing from a class
- Identifying study strategies and academic coaching

**UNDECLARED ACADEMIC ADVISING**

If you haven’t decided on a major, you will be assigned an academic advisor in the center to help you choose your courses, register, explore career options and decide on a major.

[www.upb.pitt.edu/careerrexplore](http://www.upb.pitt.edu/careerrexplore)

**ADVISING ASSISTANCE**

If you have declared a major you are assigned a faculty advisor in that major who serves as the primary resource for academic advising. However, if you haven’t chosen a major yet, the Advising Center staff can help you with any questions you have and advice you may need.

[www.upb.pitt.edu/AdvisingCenter](http://www.upb.pitt.edu/AdvisingCenter)

**WHAT CAN I DO WITH A MAJOR IN…**

The center has a wealth of information about majors, pre-professional programs and minors.

**CAREER AND/OR MAJOR EXPLORATION**

The center offers Myers Briggs Type Indicator assessment and counseling for students who want to understand how their personality type plays a role in choosing a major and career.

[www.upb.pitt.edu/careerrexplore](http://www.upb.pitt.edu/careerrexplore)
College work is challenging. It’s supposed to be. But if you think you need help, you can get it at the Academic Coaching and Tutoring Center. The ACTC provides help through one-to-one appointments, small-group consultations and review sessions led by certified peer tutors, as well as professional academic coaching and workshops provided by our ACTC coordinator.

The ACTC is open:
9 a.m. to 7 p.m. Monday through Thursday
9 a.m. to 5 p.m. Friday

THE TUTORING PROGRAM
The tutoring program is free. Although we cannot claim to provide tutoring for all courses offered on campus, we do cover more than 100 courses from across the curriculum.

- Tutoring is available Monday through Friday, day and evening hours, in the ACTC when classes are in session.
- Tutors are available by appointment by stopping at the center (249 Hanley) or 24/7 online via TutorTrac (https://tutortrac.upb.pitt.edu).
- Appointments last 50 minutes and are arranged for the student and tutor at a mutually convenient time.
- Generally, students may request one appointment per week, per subject. However, we realize that each person learns differently, and the amount of tutoring needed can vary greatly between students. If you find that you would like more tutoring appointments per week, simply see the coordinator.

THE TUTORS
Our peer tutors enjoy helping other students and recognize the benefit they gain through working and re-working course content. They are approved and recommended by instructors, are knowledgeable in the course material and are trained in the best practices of the tutoring profession. The peer tutoring program holds College Reading and Learning Association national certification on three levels: Beginner, Advanced and Master.

HOW TO PREPARE FOR A TUTORING SESSION
Tutoring is a team effort. You and your tutor need to work together. It’s important that you arrive for your tutoring session prepared: Have class notes, textbook, current class assignment, syllabus and a list of particular questions or problem areas on hand for each appointment. Before your tutoring appointment, you must have completed or at least attempted your assignments and made efforts to overcome your difficulties such as seeing your professor during office hours. If you’re still having trouble, we’ll be glad to help you.
BECOME AN ACTC TUTOR

As a paid hourly position, tutoring allows students to help others, offers a flexible work schedule, provides convenient employment on campus, reinforces individual tutor learning and provides levels of certification to enhance professional development. If you’re interested in becoming a tutor, you need to have earned an A or B in the course in which you’d like to be a tutor, instructor recommendations and an overall GPA of 3.0. If you’re selected, you will receive ongoing, paid training that covers best practices in the tutoring profession.

ACADEMIC COACHING AND WORKSHOPS

Academic coaching will help you define, assess and achieve your academic goals. Our coordinator will help you build confidence, intervene early and often, and connect you to resources across the university.

By participating in self-management, skill-building workshops, you will learn and practice how to independently complete academic tasks and take an active role in monitoring and reinforcing positive behavior. You will learn about motivation, discipline, transition, change and improvement, communication, leadership, study- and test-taking skills, time and energy management, etc. Workshops are both embedded into specific courses as well as offered to all students on a scheduled basis.

Don’t be stressed if you don’t know what your major is going to be. You will find your way when you get here.

Shayne Kraynyk, a business management major from Pittsburgh
Want to be a stronger writer? A better reader? Empower yourself at the Writing Center, which is located in Room 206 of Hanley Library.

The Writing Center features experienced faculty consultants available to support and assist student writers of all levels and abilities at any stage of the writing process, from brainstorming and drafting to revising, editing, formatting, and achieving stylistic punch and sophistication. Common areas of focus include writing thesis statements, organizing your essay, choosing the correct word, recognizing pattern errors in grammar and punctuation, evaluating and using sources, managing in-text citations, and honing your critical reading skills.

Visit the Writing Center’s website for hours and to schedule an appointment: www.upb.pitt.edu/writingcenter
Math doesn’t come easy for everyone. If you’re having trouble with a math class, you can get help in our Mathematics Center. The center is located in Hanley Library in Room 251.

At the Math Center, you can get:

- Tutoring from a fellow student (who’s a math whiz) or a faculty member for any of the math courses taught on our campus
- Help preparing for a quiz or an exam
- Corrections and/or analysis for a quiz or exam
- Help with your homework

You can make an appointment by visiting the Math Center online at www.upb.pitt.edu/mathematicscenter.

Utilize resources and services provided by the school. They’re put there for the students to help them maximize and get the most from their learning experiences.

Laekhan Hull, Class of 2015
YOUR PARTNER IN
EQUAL ACCESS


People are defined as having a disability if they:

- have a physical or mental impairment that substantially limits a major life activity (which includes reading and learning)
- have a record of such an impairment that substantially limits a major life activity
- are regarded as having a physical or mental impairment

SERVICES WE PROVIDE

- Review of documentation to determine a disability is present
- Assure discrimination based on disability is not occurring on campus
- Provide reasonable accommodations so the student has equal opportunity to participate in programs, activities and services, including classroom learning
- Academic coaching in light of disability

HOW TO RECEIVE SERVICES

- Self-identify
- Meet the definition of a disability
- Provide documentation that meets established guidelines
- Schedule an appointment with Carma Horner, coordinator

ACCOMMODATION EXAMPLES

- Extra test time
- Controlled testing environment
- Note takers
- Real-time captioning
- Special housing
- Alternative versions of textbooks, handouts, etc.
- Provision of technology suited to disability
TRIO programs are federally funded programs designed to increase access to educational opportunity. These programs, sponsored by the U.S. Department of Education, are funded under Title IV of the Higher Education Opportunity Act of 1965 through competitive grants and distributed to institutions across the United States.

**YOU MAY BE ELIGIBLE**

To be eligible to receive services from the TRIO SSS program, you must be enrolled or accepted for enrollment at Pitt-Bradford and meet federal and program guidelines. Contact TRIO to find out if you are eligible or complete the form on the next page and return it to the TRIO office.

**SUPPORTIVE SERVICES**

TRIO Student Support Services helps students successfully manage the demands of college life. Our mission is to increase academic and personal success and the retention and graduation rates of 160 students who are first generation, income eligible, and/or disabled. Students accepted and enrolled in the TRIO SSS program are provided many individualized services:

- TRIO SSS Courses*
- Academic Coaching
- Personal Coaching
- Graduate School Exploration
- Leadership Development
- Career Development
- Monitoring of Student Progress
- Cultural Enrichment
- Peer Mentoring
- Financial Literacy
- Computer Learning Lab**

*TRIO SSS courses are credit-bearing courses that will help you develop leadership skills, achieve success in college, and make you a competitive candidate in today’s ever-changing job market.

**The TRIO SSS Computer Learning Lab currently offers students study space, practice software for math, writing, chemistry, and anatomy and physiology.

**EQUIPMENT LOAN PROGRAM**

TRIO SSS participants have access to our equipment loan program, allowing students to borrow many useful items, including scientific calculators, digital voice recorders and graduate school entrance exam preparation books. Our equipment loan program even includes laptop computers.

Funded 100% by the U.S. Department of Education. Amount of federal funding for 2017-18: $231,098. Number of students funded to serve: 160
PRELIMINARY APPLICATION FORM

DIRECTIONS: Please answer all of the questions on this form in blue/black ink. Your responses will be used to determine whether or not you or your son/daughter is eligible to apply to TRIO Student Support Services at the University of Pittsburgh at Bradford.

STATEMENT OF CONFIDENTIALITY: This information will be maintained with strict confidentiality in a locked file. No one may see the information unless they work for the TRIO SSS or are specifically authorized.

Student Name: ___________________________ Home email address: ___________________________ Birth date: _____/_____/_____

Address: ___________________________ City: ___________________________ State: _______________ Zip Code: ___________________________

Pitt email address: ___________________________ Telephone: (_____) ___________________________

Campus Mail Box: ___________________________ Cell Number: (_____) ___________________________

1. Financial Information (PARENT information is required for “dependent” students – i.e. if the student is less than 24 years old)
   a. 2016 household annual income (with whom the student resided) $____________________
   b. How many people in your household were claimed for 2016 tax purposes? __________
   c. Tax Filing Status: Married/Jointly ______ Married/Separately ______ Head of Household ______ Single ______ Widow(er) ______

2. Is the student a U.S. Citizen? Yes _____ No _____ If no, is s/he a Permanent Resident? Yes _____ No _____
   Is the student a Veteran? Yes _____ No _____

3. Does the student have a disability? Yes _____ No _____ If yes, is s/he registered with UPB Disability Resources & Services? Yes _____ No _____

4. Has either parent received a Bachelor’s (4-year) degree? (Parent 1 and Parent 2 are required to be answered for eligibility)
   Parent 1: Yes _____ No _____
   Parent 2: Yes _____ No _____

5. Has the student received a college degree? Yes _____ No _____ If yes, what degree? Associate (2yr) _____ Bachelor’s (4yr) _____

6. What degree are you currently seeking? Associate (2yr) _____ Bachelor’s (4yr) _____ Major: ___________________________

Please visit the TRIO SSS website for more information and to access forms at http://www.upb.pitt.edu/trioss

By signing below, I certify that all of the information on this form is true and complete to the best of my knowledge. If requested, I agree to give proof of the information, including a copy of my federal income tax return. I give the TRIO SSS program permission to verify and receive information from the University of Pittsburgh at Bradford’s Office of Financial Aid and Office of Admissions.

__________________________________________________________
Parent/Guardian Signature (required if student is claimed on parent’s income tax return)

__________________________________________________________
Date

__________________________________________________________
Student Signature

__________________________________________________________
Date

FOR STUDENT SUPPORT SERVICES OFFICE USE ONLY
Entered in Student Access: ______ by ________ EMPLID Number: ___________________________ DATE RECEIVED
Application packet sent/given: ___________ / _______ by ________
Don’t be afraid to step outside of your comfort zone and try new things. College is your place to find out who you are and what you want.

Amanda Hollabaugh, a radiological science major from Townville, Pa.
Your safety is our priority. While we’re lucky to live in an area that has a significantly lower crime rate than many other areas, we still need to be vigilant to keep ourselves and each other safe.

Campus police officers patrol 24/7 to keep you safe. Here’s what you can do to help:

- **Subscribe to the Emergency Notification System**, which will inform you by voice, text and/or email if there is an emergency on campus. You can subscribe at my.pitt.edu.

- **Go with someone**
- **Stay away from isolated areas**
- **Stay near street lights**
- **Carry your valuables in your front — not your back — pocket**

- **Lock your door each time you leave your apartment or car**

- **Don’t leave your belongings unattended**

- **Engrave your valuables and expensive equipment with an ID number**

- **Report suspicious activity and vandalism**

- **Don’t accept rides from people you don’t know**

- **If you like to hunt, you will need to register and keep your weapons in the Campus Police station.**

### EMERGENCY MEDICAL SERVICES

If you or someone else gets sick or injured, a campus police officer or staff member from the Health Services Office can transport you or someone else to the hospital. Bradford Regional Medical Center is a half mile away. Also, all of our officers are certified in first aid and CPR.

### EMERGENCY COMMUNICATIONS

If there is an emergency on campus, we’ll be sure to let you know. Depending on the emergency, we may alert you by:

- **activating the Emergency Notification System**
- **sending you an email**
- **telling you in person**
- **posting a notice on our website**
- **alerting local and regional radio and TV stations**
- **posting a notice on Facebook, Twitter, Instagram or Snapchat**

### FIRE SAFETY

Campus police officers conduct at least two fire drills in each residence hall during the school year. Additionally, your resident advisor and other residence life staff members will conduct fire education programs.
REPORTING A CRIME OR OTHER EMERGENCY

You can report a crime or other emergency to campus police at 814.368.3211 or 10333 from any campus phone. Remember, our campus police officers patrol 24/7. You can also use one of the emergency phones located in several spots on campus.

KEEP IN MIND...

It’s important to note that 93 percent of our students don’t get into any trouble at all. However, when it does happen, it usually involves one of these violations:

- Alcohol
  - Drinking under the age of 21
  - Playing drinking games, regardless of age
  - Having an open container
  - Exceeding your alcohol limit if you’re over 21 (12-pack of beer or 750 ml of alcohol or 750 ml of wine)

- Drugs

- Marijuana

- Sharing prescriptions

- Noise — violating the quiet hours
  - 11 p.m. to 8 a.m. Sunday through Thursday
  - Midnight to 9 a.m. Friday and Saturday
  - 24 hours during Finals Week

- Sexual Misconduct

- Residence Hall damage

- Hazing

- Guests
  - All guests must sign in with Campus Police
  - Guests cannot drink alcohol even if they’re over 21
  - They can stay no more than three consecutive nights
  - They can stay no more than six days per month
  - The student must get permission from his or her roommate

- Pets are prohibited

Rich Harsen, our new campus chief of police
CAREER SERVICES

CAREER DEVELOPMENT AND ASSESSMENT
- Individual and Group Career Counseling
- Personality and Career Assessment
- Assistance in Selecting a Major
- Skills Analysis and Assessment
- Career Workshops and Seminars
- Panther Career Action Plan (PCAP)
- Professional and Graduate School Advising
- FOCUS 2 Online Career Guidance Programs

PLACEMENT SERVICES
- Resume Writing Assistance
- OptimalResume Program
- Internet Job Searching
- Mock Interviews
- PantherLink and Handshake
- Career Seminars and Workshops
- Internship Development
- Identifying Your Transferable Skills
- Job Referral Services
- On-campus and Regional Job Fairs

FINDING AN INTERNSHIP
Career Services is available to help you explore and identify potential internship sites that relate to your career goals and interests. Meet with a career counselor to see how you can gain valuable hands-on experience in your field before graduation.

OPTIMAL RESUME
As a Pitt-Bradford student you are eligible to use this powerful resume-building software, which can be accessed by visiting our career services page at www.upb.pitt.edu/career or by visiting our Optimal Resume page at https://upb.optimalresume.com. Make an appointment with a counselor to help you develop your resume.

PANTHERLINK
This powerful online career management system for students, alumni and employers will allow you to view and apply for internships and jobs directly targeted to you. Search thousands of additional postings offered by NACELink as well. You will receive PantherLink Alerts for jobs and internships that match your career interests. You can also create and store resumes, cover letters, and other documents. You can now access PantherLink by logging in to your my.pitt.edu portal page.

HANDSHAKE
You are also able to tap into the Pitt-Oakland’s online system for jobs and internships at my.pitt.edu. Simply access the Handshake link and you can begin to explore employers, internships and jobs.

CAREERSPOTS
CareerSpots is a virtual library of informational career advice videos on how to land an internship, find a job and more. The videos are accessible on our webpage at www.upb.pitt.edu/career.
UPCOMING JOB FAIRS

University of Pittsburgh Fall Career Fair
September 2017 (Date TBD), Petersen Events Center, Pittsburgh

Penn State Behrend Fall Career & Internship Fair
September 2017 (Date TBD), Erie, Pa.

Executive Speaker Series/Networking Luncheon
September 29, 2017, Mukaiyama University Room, Frame-Westerberg Commons

WestPACS Job and Internship Fair
October 11, 2017, Monroeville (Pa.) Convention Center

From Backpack to Briefcase
January 27, 2018, Mukaiyama University Room, Frame-Westerberg Commons

Health Careers Job Fair
February 6, 2018, Mukaiyama University Room, Frame-Westerberg Commons

On-Campus Opportunities Fair
February 28, 2018, Mukaiyama University Room, Frame-Westerberg Commons

University of Pittsburgh Spring Career Fair
February 2018 (Date TBD), William Pitt Union, Pittsburgh

WestPACS Job Fair
March 2018 (Date TBD), Monroeville (Pa.) Convention Center

Pitt-Bradford Career Fair
March 20, 2018, Mukaiyama University Room, Frame-Westerberg Commons

PERC Teacher Job Fair
March 28, 2018, Monroeville (Pa.) Convention Center

"Take the personality and Focus 2 tests. They will help you find careers that you never thought of and match your personality with jobs you might like. It's also good for undeclared majors."

Charles Roebuck, Class of 2016

NEED HELP? VISIT WWW.UPB.PITT.EDU OR CONNECT WITH US ON SOCIAL:
HOW WE CAN HELP

The Health and Counseling Center:

- assesses and provides initial treatment of health problems and injuries
- provides first aid supplies and services, including ice packs, elastic bandages, crutches and wheelchairs
- offers a Self-Care Center, which is open whenever the Commons is open, where you can get help for a cold, a cut, a headache or an upset stomach
- will provide an initial evaluation of personal problems by mental health professionals, offering follow up or referral as needed
- offers counseling sessions for a variety of psychological issues, working collaboratively to meet individual student needs

FEES

Health Center visits with the nurse or doctor are covered by the wellness fee. You can also get over-the-counter medications at no charge. However, if your medical condition requires a prescription medication, it is ordered by the campus physician and called in to a local pharmacy of your choice by the nurse. You are responsible for the cost of the prescription medication. On-campus counseling services are also included in your student fees and are free.

OFFICE HOURS — COUNSELING SERVICES

Fall and Spring Terms
8:30 a.m. to noon and 1 p.m. to 5 p.m. Monday–Friday
Appointment recommended

OFFICE HOURS — HEALTH SERVICES

Fall and Spring Terms
8:30 a.m. to noon and 1 p.m. to 5 p.m. Monday–Friday
You don’t need an appointment to see the nurse.

After hours, if you have a serious health problem or are injured and need immediate attention, you should:

- Contact your resident advisor.
- Call campus police at 814.362.7506 or 814.368.3211 or 10333 from any campus phone.
- Go directly to the Bradford Regional Medical Center emergency room.
- If the emergency is of a psychological nature, you may also contact Crisis Intervention at The Guidance Center at 814.362.4623 or 1.800.459.6568.

ALL HEALTH AND COUNSELING SERVICES ARE KEPT COMPLETELY CONFIDENTIAL.
LEADERSHIP DEVELOPMENT SEMINAR

The Leadership Development Seminar is a conference-style training held in February that consists of a variety of workshops intended to help you enhance your leadership skills and abilities.

The LDS, sponsored by the Office of Community Engagement, Career Services, Residence Life and Housing, Student Government Association and the National Society of Leadership and Success, comprises several sessions, which include interactive exercises, group discussions, self-assessment activities and mini-lectures. These sessions will help you have a much deeper understanding of effective leadership concepts.

You are welcome to attend the seminar at any point in your college career. However, we highly recommend you participate in the seminar as soon as possible. Students who participate as freshmen and sophomores will have more time to practice these valuable leadership skills in an educational environment.

If you complete the seminar you will receive a certificate of leadership completion.

WHY SHOULD YOU PARTICIPATE?

By taking part, you will:

- Discover opportunities to develop and enhance your leadership skills
- Prepare for current and future leadership roles at all levels
- Have a chance to network with other student leaders
- Enhance your resume

"This is your time of discovery, so take advantage of the time you have. Don’t be afraid of change, and don’t be afraid to outgrow your old self.

Ilya Borisov, a double major in business management and exercise science, from Lewisburg, Pa."
Never doubt that a small group of thoughtful, committed citizens can change the world. Indeed, it is the only thing that ever has.” — Margaret Mead

The Office of Community Engagement will help you find ways to share your time with others by working with community partners to find service opportunities. By responding to the needs of the community, you will learn about social, cultural and economic issues, and develop a mutual respect for those served and those who are serving.

Many of our students volunteer their time in the Bradford community and beyond. You can volunteer as an individual or as a part of a larger student group or organization.

You can also join nationally and internationally known service organizations at Pitt-Bradford: Habitat for Humanity, Circle K and Alpha Phi Omega.

VISION
To inspire Pitt-Bradford students to carry on a lifelong commitment to service and active citizenship and a desire to make positive changes in their community on a local, national and global level.

MISSION
To create and foster experiences that will help students develop a sense of identity and passion for helping others while learning about and responding to the needs of the community.

VALUES
Respect, Relationships, Reflection and Responsibility

COMMUNITY PARTNERS
- American Red Cross
- Big Brothers Big Sisters
- Bradford Area Public Library
- Bradford Ecumenical Home
- Bradford Landmark Society
- Bradford Manor
- Bradford Regional Medical Center
- Canticle Farms
- Care for Children
- Cattaraugus Community Action
- Destinations
- F.C.I.-McKean
- Friendship Table
- Habitat for Humanity-McKean
- Meals on Wheels
- Salvation Army
- SPCA
- Tuna Valley Trail Association
- United Way
- YMCA and YWCA
- And more...
The Harriett B. Wick Chapel is a great place to meditate, reflect or pray. People of all faiths and no faiths are welcome in our nondenominational facility. The chapel is open from 8:30 a.m. to 5 p.m. Monday through Friday and 4 to 8 p.m. Saturday and Sunday.

You can get a full list of places to worship at the chapel.

Some worship services are held there. Christian nondenominational services are held at 5 p.m. Saturdays. These times are subject to change.

Additionally, several events are held there, including lectures, recitals and concerts.

You can also take part in our weekly mindfulness/meditation program.
Stress-Free Sunday

Find your peace… Find your balance…

Rejuvenate for the week ahead...

Relax during one of our Stress-Free Sundays

Harriett B. Wick Chapel

Featuring:

Painting, sand art, Celtic knots, melted crayon art, card making, Origami, adult coloring books, basket weaving and much more!

Look for more information in the Pitt Purri.
Think of your Panther Card as your all-access pass to Pitt-Bradford. Keep it with you at all times. Don’t lose it.

WHAT CAN THE CARD DO FOR ME?
You will use your Panther Card for identification, door access, vending, concessions, meal plans, laundry, library access, ATA transportation and shopping at the college bookstore. The card is your key to campus activities and services and entitles you to discounts at some local businesses in Bradford.

WHERE CAN I GET ONE?
Photos are taken and Panther Cards are issued at the Panther Shop in the Frame-Westerberg Commons. You’ll have time to get your picture taken while you’re here at orientation. Just check your schedule for times.

WHAT IF I LOSE MY CARD?
New cards can be issued at the Panther Shop for a replacement fee of $25. All dining, Flex and Shop account values will be transferred to your new card. Temporary cards (without photo) can also be obtained at the Value Port in the Student Laundry.

CAN MY CARD OPEN DOORS?
Reed-Coit, Fesenmyer, Rice and Dorn Houses are the four residence halls equipped with card readers, as well as the fitness center and laundry rooms.

CAN I USE IT FOR CAMPUS ACTIVITIES?
Panther Card Shop accounts can be used to support campus clubs, organizations and other campus fundraising.

DINING ACCOUNTS
All students living on campus are required to participate in one of our flexible meal plans. Meal plans are also available for commuter students, faculty, and staff.

RESIDENT MEAL PLANS:
260 meals per semester (an average of 16 meals a week) +$150 Flex*
260 meals per semester*  
225 meals per semester (an average of 14 meals per week) +$200 Flex**
225 meals per semester**  
195 meals per semester (an average of 12 meals per week) +$250 Flex***
195 meals per semester***

COMMUTER, FACULTY, AND STAFF MEAL PLANS (in addition to plans above):
75 Block Meals + $100 Flex
25 Block Meals + $75 Flex
10 Block Meals + $100 Flex

*includes 10 guest meals
**includes 7 guest meals
***includes 5 guest meals
**ANTHER CARD**

**FLEX ACCOUNTS**

Purchased with a meal plan. You may use your Flex dollars only for food items in the KOA Dining Room, Commons Café, Hanley Café, Panther Shop, or in the snack and beverage vending machines.

**SHOP ACCOUNTS**

You may use the money on your Shop account for:

- meals or snacks in the KOA Dining Room, Commons Café or Hanley Café
- concessions at the Sport & Fitness Center
- food, beverages, textbooks, gifts and supplies in The Panther Shop
- printing color documents in the Computer-Aided Learning Center (CALC) Labs
- making photocopies at Hanley Library
- snacks and beverages from campus vending machines
- doing laundry on campus.

Money can be added to your Shop account at any time at the value port in the student laundry or the Enrollment Services Office.

Notes:

- food, beverages, textbooks, gifts and supplies in The Panther Shop
- printing color documents in the Computer-Aided Learning Center (CALC) Labs
- making photocopies at Hanley Library
- snacks and beverages from campus vending machines
- doing laundry on campus.

NEED HELP? VISIT WWW.UPB.PITT.EDU OR CONNECT WITH US ON SOCIAL:
**PANTHER CARD SERVICE LOCATIONS**

**KOA Dining Room**
Serving Breakfast, Lunch and Dinner Monday through Friday; Brunch and Dinner Saturday and Sunday. Midnight Breakfasts are served six times a year.

**Commons Café / Hanley Café**
Features Starbucks, Freshens Smoothies, along with a tremendous selection of a la carte breakfast, lunch, dinner, and snack selections.

**Beverage and Snack Vending Machines**
Vending machines located in all academic buildings, the Student Laundry, Hanley Library, the Hangar, Suite Style Houses.

**Photocopiers**
Photocopiers in Hanley Library are equipped with card readers.

**Student Laundry**
Washers and dryers are available 24 hours a day. You’ll receive a laundry discount when you use your Shop account.

We have a laundry view monitoring system that allows you to check washer/dryer availability online at www.upb.pitt.edu/laundry.

**The Panther Shop and Convenience Store**
Buy textbooks, gifts, snacks, beverages, f’real products, microwaveable foods, magazines, health care items, etc. Ask about a discount for Panther Card purchases.

**Area Transportation Authority (ATA)**
Free Access to ride the ATA buses in Bradford and the ATA Call and Ride program to the Bradford bus stop and Bradford Regional Airport.

**Hanley Library**
Your Panther Card is your library card.

**Richard E. and Ruth McDowell Sport & Fitness Center**
Admission to fitness center, facilities, pool, intercollegiate sports, and intramural activities, and access to equipment.

**Reed-Coit, Fesenmyer, Dorn and Rice Houses**
Use your card for building access.
DEPOSIT FORM

Name ___________________________________________ Last                      First                      MI

Local Address ___________________________________________________________________________
________________________________________________________________________________________

Local Phone _____________________________________________________________________________

Permanent Address _________________________________________________________________________
________________________________________________________________________________________

Permanent Phone _________________________________________________________________________

Panther Card Number 2P _________________________________________________________________

I certify that I have read and agree to the terms and conditions of the Panther Card.

Signature ___________________________     Date _______________________

Remit to: Panther Card, Office of Enrollment Services, 300 Campus Drive, University of
Pittsburgh at Bradford, Bradford, PA 16701

TERMS AND CONDITIONS

1. Participation: The Panther Card is available to all Pitt-Bradford students, faculty and staff

2. Card Ownership: The card is property of Pitt-Bradford, which reserves the right to revoke use of the card or any of its accounts at any time. The card may be used only by the individual to whom it is registered and is non-transferable.

3. Deposits: Shop account deposits may be made by cash, check, money order, Visa, MasterCard, or Discover at the Enrollment Services Office or by cash only at the value port in the student laundry. Dining accounts (including Flex value) are billed through the Student Accounts Office. Funds are available immediately.

4. Transactions: All sales transactions are final at the point and time of sale. Failure to maintain a positive balance at the time of transaction will result in legal fees or penalties.

5. Balance: Account balance statements for Dining, Flex and Shop accounts are available by special request through Auxiliary Services. Balance information for Shop and Flex accounts is also available at the time of each transaction.

6. Lost Card: The cardholder is responsible for immediately reporting a lost or stolen card to the Panther Shop ID Office.

7. Liability: The cardholder will not be held responsible for unauthorized transactions occurring after the university has been notified a loss, theft, or unauthorized card use.

8. Replacement: Replacement cards are available from the Panther Shop for a fee of $25.

9. Refunds: Shop account funds remain in the cardholder’s account until graduation, dismissal, or withdrawal from the university. Any unused funds upon departure from the university are forfeited by the cardholder. Flex and Dining accounts funds are purchased on a per-semester basis and expire at the end of the semester for which they were purchased.

10. Policies: Policies and procedures are subject to change. Cardholders will be notified in advance of any such changes.
MATERIALS
- TEXTBOOKS/RENTALS
- BINDERS & FOLDERS
- PENCILS & PENS
- NOTEBOOKS
- STUDY AIDS

GIFTS
- GLASSWARE
- BACKPACKS
- LANYARDS
- MAGNETS
- APPAREL

SNACKS
- FROZEN FOOD
- ICE CREAM
- COOKIES
- CANDY
- CHIPS

DRINKS
- COFFEE
- SODA
- JUICE
- MILK
- TEA

WELCOME class of 2021!

10% Off Gifts Apparel
15% Off Backpacks
Up to 40% Off Sales Rack

Shop Online thepanthershop.com

Summer Hours | 8am - 4:30pm | M - F | 814-362-7540
The folks in CTM, which is located in 112 Fisher Hall, can help you with your technology needs. They handle:

- **Email**
  - The University of Pittsburgh uses a Microsoft Cloud-based email service for students.
  - Nearly everything is communicated by email to your Pitt address.
  - You should check it at least once a day.

- **Connectivity**
  - You will have a wired connection in your bedroom and wireless throughout all of the residence halls.
  - You also will have wireless in all of the academic buildings and the Frame-Westerberg Commons

- **Computer troubleshooting and repair**
  - The CTM folks will provide free computer support, whether you’re having trouble with your hardware or software.

- **Computer Labs** (We call them CALCs) are located throughout campus. You will find them in:
  - Fisher Hall — Rooms 113 and 110 (open 7 a.m. to midnight)
  - Swarts Hall — Rooms 106 (open 24/7)
  - Hanley Library — First floor (open during library hours)
  - Richard E. and Ruth McDowell Sport and Fitness Center — Room 158 (open 7 a.m. to 10 p.m.)

- **Printing**
  - All of our labs have printers.
  - You can print up to 900 pages per semester. Both Simplex and Duplex printed pages are counted as one page. Duplex printing is set as the default, but you can select single-sided when needed. Since printing is free, you don’t need to bring one.
  - Wireless printing is available to a printer in the lobby of Swarts Hall.
Joining a club can give you great volunteering opportunities and allow you to make connections with people who have the same interests as you.

Kristen Keidaisch, an environmental studies major from Cranesville, Pa.
WHAT TO DO ON CAMPUS

There is so much to do on campus that you will not be bored (unless for some reason you choose to be). We have nearly 70 clubs and organizations, numerous arts and cultural events held on campus, 15 intercollegiate athletic teams, many recreational and intramural sports activities, and a vibrant Greek life. We also have an active Student Government Association, which represents the student body, and the Student Activities Council, which plans events, trips and the best entertainment touring college campuses.

If you have the opportunity to join either the Student Activities Council or the Student Government Association, do it.

Let your voice be heard. Mold the campus.

Sidney Peralta, a writing major from Bradford
We have almost 70 clubs and organizations you can choose from. Some are based on your major. Others are centered on a particular interest. If there’s a club you’re interested in that’s not on our list, tell us and we’ll let you know how you can form one. (It’s not hard at all.)

**Academic Clubs**
- Art Club
- *Baily’s Beads* literary magazine
- Biology–Chemistry Club
- CIST/IT Club
- Criminal Justice Club
- Education Club
- Engineering Club
- Environmental Studies Club
- Health and Physical Education Club
- History/Political Science Club
- Hospitality Organization of Students at Pitt
- Petroleum Technology Club
- Psychology Club
- Sport & Recreation Management Club
- Student Health and Rehabilitation Sciences Organization
- *The Source* student newspaper

**Special Interest Clubs**
- African-American Student Union
- Asian Culture Association
- Basic Pitches a capella group
- Cheerleading
- Chess Club
- Christ In Action
- Circle K
- Colleges For a Cure
- Community Hands & Mentoring Program (CHAMP)
- Democratically Engaged Members of Society
- Diamond Steppers step team
- Gamers United
- Gold Bar Club (ROTC)
- Greek Council
- Gr8 Balls of Fire (Billiards Club)
- Habitat for Humanity
- International Relations/Model U.N. Club
- Japanese Arts and Media
- Latino and Caribbean American Student Association of Bradford
- LGBTS Alliance
- National Society of Leadership & Success (Sigma Alpha Pi)
- NonTraditional Student Association
- Pitt Explorers
- Pitt Improvers improv team
- Rotaract
- Student Activities Council
- Student Alumni Association
- Student Athlete Advisory Committee
- Student Government Association
- Student Investment Club
- University of Pittsburgh at Bradford Bowling Club
- WDRQ 1620 AM campus radio station

**Honor societies and leadership organizations**
- Alpha Lambda Delta (national freshman honor society)
- Alpha Phi Omega (co-ed national service fraternity)
- Alpha Sigma Lambda (honor society for nontraditional students)
- Beta Beta Beta (national biology honor society)
- Blue & Gold Society
- Chi Alpha Sigma (national college athlete honor society)
- Phi Epsilon Kappa (honorary society for sport and exercise science majors)
- Pi Gamma Mu (international social sciences honor society)
- Psi Chi (national psychology honor society)
- Sigma Alpha Pi (national society for leadership and success)
- Sigma Tau Delta (English honor society)
Club Night
Tuesday, September 5, 2017
8:30pm in the Frame-Westerberg Commons
Come out and meet all the clubs Pitt-Bradford has to offer!
THE ARTS
Throughout the year, you’ll have a chance to enjoy concerts, attend plays, visit art exhibits and listen to lectures — all without leaving campus. Student tickets for these events are either free or only a few dollars.

Some of these events will showcase the talents of your classmates. That means you may want to try out for one of the student plays, read one of your short stories or poems at our open mic event, or enter one of your photographs in the annual photography exhibition.

Find out what events are coming to campus this year at www.upb.pitt.edu/thearts.

GAME ROOM
Check out our game room in the Frame-Westerberg Commons across from the Commons Café. You can play 8-ball pool or Ping-Pong. You can also watch sports with some friends.

SAVE THE DATES
We plan several programs so that when your classes are over and you’ve done your homework, you can have some fun.

All of these events will be held in the Mukaiyama University Room in the Frame-Westerberg Commons unless noted otherwise.

Campus-wide programs
6 to 9 p.m. Tuesday, Sept. 19
6 to 9 p.m. Wednesday, Oct. 11
Friday, Nov. 10, Blaisdell Hall
6 to 9 p.m. Wednesday, Dec. 6

Late-night programs
9 to midnight Friday, Sept. 8
9 to midnight Saturday, Oct. 21
9 to midnight Friday, Nov. 17
9 to midnight Friday, Dec. 1

Midnight Breakfast (free)
Sept. 14, KOA Dining Room
Oct. 12, KOA Dining Room
Nov. 9, KOA Dining Room
Dec. 7, KOA Dining Room

College is the time to find what your passion is, so don’t be afraid to step outside of your comfort zone every once in a while to put yourself out there.

Erin Fagan, a mathematics education major from Waverly, N.Y.
The Student Government Association (SGA) at the University of Pittsburgh at Bradford is the representative body of the student population. SGA represents students on issues of concern to the student body.

SGA has the ability to help shape the policies and procedures of Pitt-Bradford. It does so primarily through the actions of the Student Senate. The Senate is a representative body that is comprised of 9 committees each tasked with improving a different aspect of student life.

The 10 Senate Committees are:

- Academic Advisory
- Campus Life
- Commuter, Non-traditional and Transfer Students
- CTM
- Diversity & Inclusion
- Facilities & Maintenance
- Food & Dining
- International Students
- Intramural and Recreation
- Media
SAC is the primary group responsible for planning entertainment for the students to enjoy such as comedians, bands, game shows, trips, speakers and more!

SAC has different committees dedicated to organizing many campus wide events!

**Annual Events** – Plans events that are held by the SAC and occur annually at Pitt-Bradford, such as Alumni and Family Weekend, Midnight Madness, Winter Week, and Best Week Ever

**Comedy** – Brings in comedic acts, including entertainment such as standup comics, improv groups, and ventriloquists who perform throughout the school year.

**Gameshows and Variety** – Hosts professional speakers, hypnotists, mentalist, jugglers, and magicians for the school year. Also responsible for planning and holding campus-created game shows.

**Interactive Events** – Plans events with novelty giveaways and interactive games, such as inflatables, wax hands, snow cones, picture booths, and airbrush artists throughout the school year.

**Musical Entertainment** – Books entertainment for the school year, including bands, dances, and coffeehouse performers.

**Trips and Sporting Events** – Plans off-campus trips as well as the showing of any broadcasted sporting events throughout the school year.

**University Night-Life and Awareness (UNLA)** – Schedules Free Fridays and Sober Saturdays events for each month, as well as activities that are aimed to increase campus awareness for events such as Earth Day, Black History Month, Women’s History Month, 9/11, and AIDS Awareness Day.
We’re a Division III school and compete in the Allegheny Mountain Collegiate Conference. We offer 15 intercollegiate sports.

Men’s sports
Baseball
Basketball
Golf
Soccer
Swimming
Tennis

Women’s sports:
Basketball
Bowling
Soccer
Softball
Swimming
Tennis
Volleyball

Club sports:
Ice hockey
Wrestling

If you are interested in participating in any of these sports, please contact the appropriate coach at athletics.pittbradford.org.

If you’re planning on participating in intercollegiate sports you will need an active insurance policy during the playing season and obtain a physical, which must be completed before you can practice or participate with the team. You’ll find the medical form at athletics.pittbradford.org.

ATHLETIC ELIGIBILITY

- Student-athletes must comply with all university, NCAA, AMCC, and athletic department requirements and standards. Other eligibility criteria, in addition to those below, may be required as specified in the NCAA manual. The student-athlete must:
  - Be enrolled in a degree program and have declared a major before the beginning of his/her third athletic season (junior year). It is the responsibility of the student-athlete to monitor his/her eligibility. If the student-athlete is unsure of eligibility status, contact the director of athletics to determine eligibility status prior to the beginning of the competitive season.
  - Be enrolled at all times in no fewer than 12 credit hours. If at any time a student-athlete drops below 12 credit hours, she/he will not be permitted to practice or play with the team (for exceptions see athletics director).
  - Maintain a QPA of 2.0 in order to remain in good academic standing and in compliance with NCAA and AMCC regulations. If it falls below a 2.0, he/she will be placed on academic probation and may be ineligible to participate in intercollegiate athletics. A student may appeal if he/she is a first-year student.
  - Earn 24 credit hours in each academic year. Repeated and failed classes are not considered in the calculation of credits earned per year but are calculated in credits taken per semester. A student who takes a repeated class shall not count the repeated class as part of the full-time load either credits attempted or earned.
  - Complete all forms from the NCAA and Pitt-Bradford by the established deadline. Failure to do so will result in the individual’s name being removed from the roster until all forms are completed.
INTRAMURAL AND RECREATIONAL SPORTS

If you’re not into participating at the varsity level, we have many more activities through our co-ed intramural and recreational sports program.

Intramurals
You can play:
- Softball
- Soccer
- Flag football
- 3-on-3 basketball
- Softball Home Run Derby
- Floor hockey
- Broom hockey
- 5-on-5 basketball
- Indoor soccer
- Volleyball
- Three-point shooting contest

Recreational activities
- Canoeing
- Horseback riding
- White-water rafting and kayaking
- Zip lining
- Ropes course
- Bowling
- Roller skating/rollerblading
- Splash Lagoon

Indoor and outdoor paintball
- Trap shooting
- Cross-county skiing
- Downhill skiing
- Snow tubing
- Ice skating
- Indoor wall climbing
- Sky Zone Trampoline Park
- Ultimate

Don’t have the equipment you need? Don’t worry. You can borrow some for free.

Our athletics, intramural and recreational sports programs operate out of the Richard E. and Ruth McDowell Sport and Fitness Center. In the building you’ll find:

- the Ken Jadlowiec Fitness Center, which houses free weights and a variety of cardio exercise machines to help you relieve some stress and get fit. The fitness center is open seven days a week. You’ll need to complete a short orientation session, as well as show your student ID, before you can get in.
- our NCAA regulation six-lane swimming pool
- a dance/aerobics/martial arts studio
- the McDowell Fieldhouse and KOA Arena where you can shoot some hoops
GREEK LIFE

As you make the transition from high school to college, one decision that has a great potential to impact your collegiate career and beyond is whether to join a fraternity or sorority.

Greek groups have a positive impact on students with their emphasis on their core values of scholarship, leadership, service and brotherhood/sisterhood. Greek members also tend to have higher GPAs as well as retention and graduation rates.

Membership in a fraternity or sorority helps students feel a connection to the university and their chapters, offers a scholastic support system, enhances their leadership skills, provides service opportunities, and fosters close friendships that provide encouragement and support.

These groups also have a large impact on life after college with alumni networking and lifelong friendships that keep students coming back to campus.

We have five fraternities and three sororities, representing 10% of the student population.

The university administration works closely with the Greek community to assure the highest quality of fraternity or sorority experience.

If you have any questions, please call us at 814.362.5084.

GREEK LIFE FACTS

- 48% of all U.S. Presidents are Greek
- 42% of U.S. Senators are Greek
- 30% of U.S. Congressmen/women are Greek
- 40% of all U.S. Supreme Court Justices are Greek
- 30% of Fortune 500 Executives are Greek
- 10% of all listed in Who’s Who are Greek
- 750,000 current undergraduate Greeks nationwide
- 9,000,000 Greek alumni

GREEK LIFE IS...

Fraternities and sororities are values-based organizations that have been a part of the Pitt-Bradford experience for more than 30 years. Ten percent of Pitt-Bradford students are Greek as well as nearly 1,000 alumni. Check out their values to see if Greek life is for you.
Scholarship — The first and foremost value is scholarship, the reason students attend college. Greeks uphold this value by having minimum GPAs, providing study tables, rewarding members for good scholarship, requiring chapters to achieve a minimum 2.50 GPA each semester and providing a supportive academic atmosphere. Chapters and the Greek Council provide more than $2,000 in academic incentives to their members annually.

Leadership — Greek groups provide leadership opportunities for their members, send them to leadership schools and conduct annual leadership retreats. More than 75% of Greeks are involved at Pitt-Bradford, with many in major leadership positions.

Service — Giving back to the community is a hallmark of being Greek. Some activities Pitt-Bradford Greeks engage in are serving meals at the Friendship Table, participating in Adopt-a-Highway and volunteering at the SPCA. Greeks performed more than 2,000 hours of service and raised more than $2,000 for charity last year.

Brotherhood and sisterhood — This final value is the glue that binds it all together. This goes beyond friendship by creating loyalty and camaraderie that is unmatched by any other organization.

RECRUITMENT

Recruitment is the time for you to visit each group during the “open” recruitment period. Full-time students with 12 or more Pitt credit hours, minimum 2.50 cumulative GPA and who attend at least one “open” recruitment function during the term are eligible to join.

Recruitment/new member orientation is alcohol-free, held on campus after classes, abides by all local, state, and national ordinances, and lasts less than two weeks.

HAZING POLICY

Our Hazing Policy applies to all student organizations and athletic teams. Hazing is any action taken or situation created intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule.

Such activities may include but are not limited to using alcohol; paddling in any form; creating excessive fatigue, physical and psychological shocks; quests, treasure hunts, scavenger hunts, road trips or any other such activities carried on outside of or inside the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste; engaging in public stunts and buffoonery, morally degrading or humiliating games and activities; and any other activities that are not consistent with academic achievement, fraternal law, ritual or policy or the regulations and policies of the educational institution or applicable state law.

To report any concerns regarding hazing, call 803.566.9051 anonymously, 24/7.
GREEK LIFE

Honorary:
Alpha Lambda Delta
Alpha Sigma Lambda
Beta Beta Beta
Chi Alpha Sigma
Phi Epsilon Kappa
Pi Gamma Mu
Psi Chi

Leadership:
Sigma Alpha Pi
(National Society for Leadership and Success)

Social Sororities:
Phi Beta Chi
Theta Sigma Delta
Zeta Alpha Chi

Social Fraternities:
Delta Omega Phi
Gamma Psi Omega
Kappa Sigma
Phi Kappa Epsilon
Sigma Lambda Chi

Co-Ed Service Fraternity:
Alpha Phi Omega
COMMUNITY HANDS AND MENTORING PROGRAM (CHAMP)

WANT TO BE A PITT-BRADFORD CHAMP?

Community Hands and Mentoring Program, also known as CHAMP, is a multicultural volunteer student group.

We partner interested incoming freshmen and other new students with friendly and knowledgeable upperclass students who can help you make your transition to college life fun and easy.

We invite you to come meet great people and make new friends, get involved with your new campus community, and learn how to be a CHAMP.

QUESTIONS?

Drop your name and email address in the box at the Information Desk in the lobby of Frame-Westerberg Commons, or look for CHAMP events on campus.

INTERESTED?

Contact CHAMP Advisor Dr. Tracee Howell at th35@pitt.edu or 814.362.7522.
During Beginnings, you will have the chance to select your roommate if you haven’t already on your housing application. We find that students who select their roommates are much happier with their residential experience. If you want to select your roommate, here’s how to make it happen:

Go to the Commons Information Desk to select your roommate.

Both you and your intended roommate must agree to room together.

While you are guaranteed your roommate preference, you are not guaranteed housemates or a specific apartment. All roommate selections must be noted on your online housing application before you leave Beginnings.

However, you do not have to choose a roommate. We’ll be happy to choose one for you.

If you have any further questions, please feel free to find any of the Residential Life and Housing staff.

Keep in mind that it’s a good idea to contact your roommate before the start of school — whether you call him or her or reach out on Facebook or Twitter — so you can get to know each other better before classes start. Also, it’s important to figure out who’s bringing what so you don’t overcrowd your room.

You’ll find out who your housemates are the first week of August.

"The biggest cause of roommate problems is the absence of communication!"

Rafaela Martinez, Class of 2015
WHAT TO BRING

We know moving into your apartment is an exciting time. However, you don’t have to bring every single thing. (Who has that much spare room in the car?)

WHAT TO BRING

- Bed sheets, pillows, blanket, and comforter, quilt or bedspread
- Silverware, dishes and glassware for your kitchen
- Laundry supplies (unless you’re going to “surprise” your parents and take it home with you on weekends)
- Iron and ironing board
- Desk lamp
- Personal items such as shampoo, toothbrush, toothpaste, towels, washcloths
- Posters and photos of your family and friends
- Cleaning supplies

WHAT YOU MAY WANT TO BRING

- Comfy shoes — Everything on campus is within walking distance, so you’re going to want to wear comfortable shoes.
- A bike — Downtown Bradford is a short bike ride away. Also, we have several beautiful trails throughout Bradford — one is right on the southern edge of campus — that you can enjoy on your bike.
- Good, sturdy backpack — Since you’ll be walking to classes, you will need a good backpack or messenger bag to protect your textbooks and your homework. (Your dog can’t eat your homework if it’s in your backpack, right?)

- Alarm clock — You certainly don’t want to sleep in and miss class, right? An alarm clock also can be a good backup for the alarm on your phone.

- Electronic equipment — Ask your roommate what he or she is bringing so you don’t overcrowd your apartment. For TVs that work on our cable service, visit http://campustelevision.com/customercenter/#faq.

- Computer — You don’t have to have your own computer on campus. We have several computer labs on campus that you can use. However, if you do bring your own, know that you will find an Internet connection in your apartment. And, if you have a laptop, our campus is nearly 100 percent wireless.
WHAT NOT TO BRING

WHAT YOU DON’T NEED TO BRING

(Because we provide it.)

- Furniture (bed, mattress, wardrobe, desk, desk chair, living room furniture)
- Television cable service with more than 100 channels
- Refrigerator (so there’s no need for an individual one). If you bring a fridge, it can’t be bigger than 2.7 cubic feet.
- Shower curtain
- Vacuum cleaner
- Broom and mop
- Recycling container
- Light bulbs
- Bathroom trash can
- Garbage bags
- Toilet paper
- A car. Everything on campus is within walking distance, and the ATA buses — they’re free — run several routes into Bradford seven days a week.

WHAT NOT TO BRING

- Extension cords without a surge protector
- Hot plates
- Toasters
- Toaster ovens
- George Foreman grills
- Electric skillet
- Space heaters (electric or liquid fueled)
- Electronic blankets
- Halogen lamps
- Pets (except aquarium fish)
- Water beds
- Lofts
- Candles or other open-flame devices
- Incense and incense burners
- Hookahs and e-cigarettes
- Darts or dart boards
- Fireworks
- Hover boards
- Paintball guns
- Weapons of any kind

Once you get settled, if you realize you forgot something, don’t worry. Our Panther Shop, located in the Commons, has a wide assortment of household items.

Notes:

Class of 2021

NEED HELP? VISIT WWW.UPB.PITT.EDU OR CONNECT WITH US ON SOCIAL:
What to Do Off Campus and Beyond

We want you to feel comfortable on campus and enjoy all — or at least some — of the campus activities. However, it is important for you to venture beyond campus sometimes, too. When you’re all done with your homework and you’re looking for something to do, you’ll find lots to do in Bradford and the region. See a movie. Bowl a few games. Go hiking or skiing. Shop. Rent a canoe. Have a picnic.

So get out there and have some fun.

In Bradford

Visit the Marilyn Horne Museum and Exhibit Center, a brand new attraction in Bradford. You will experience where Horne, a world-famous opera singer, began her story in Bradford.

Take a walk, go for a run, or ride your bike on the Richard E. McDowell Community Trail (named after our second president), which runs along the southwestern edge of campus. There are several places where you can get to it, including the bridge behind Blaisdell Hall.

Check out the Marilla Reservoir, a couple of miles from campus, where you can fish, hike, bike, or cross-country ski. Be sure to visit in the fall when the leaves have changed colors. It’s gorgeous.

You can also try one of the other trails. The Tuna Valley Trail Association has a series of trails throughout Bradford. Check out www.tunavalleytrail.com to find out where to begin your journey.

You may have already noticed that Bradford is a small town, filled with friendly people. Despite its size, you’ll find several shops as well as restaurants and fun things to do. Many local businesses participate in our Panther Post Program, which gives students discounts. The list of participating businesses is available at www.upb.pitt.edu/post.

If you’re in the mood for a good movie at the Main Street Movie House, you’re in luck. Once a semester, SGA provides a free movie showing. Transportation is provided by the ATA bus and is free with your student ID.

Attractions and Activities

Bradford Little Theatre, 18 Welch Ave.
contact@bradfordlittletheatre.org
Byllye Lanes, 290 Seaward Ave.
814.368.2695
Eldred World War II Museum, 201 Main St., Eldred, 814.225.2220
Main Street Movie House, 123 Main St.
814.363.9388
Marilyn Horne Museum and Exhibit Center, 2 Marilyn Horne Way, 814.362.7990
Penn-Brad Oil Museum, 901 South Ave.
814.362.1955
Rock City Park, 505 Route 16, Olean, N.Y.
866.404.ROCK
Zippo Case Visitors Center, 1932 Zippo Drive
814.368.1932

To find out the best places to hike and enjoy the outdoors, contact the Allegheny National Forest Visitors Bureau, 80 E. Corydon Street, 800.473.9370. You can also visit the website: visitanf.com.

Restaurants

Beefeater’s Restaurant, 27 Congress St.
814.362.9717
Chef’s 117 Kitchen/Catering, 117 Main St.
814.362.1170
Chu-Lee Gardens, 405 E. Main St.
814.362.4700
Derrick City Diner, 563 Derrick Road
814.368.3975
Gam Gam’s Diner, 89 Main St.
814.362.2200
Great Wall, 94 Main St.
814.368.8017
Hong Kong Chinese Restaurant
1020 E. Main St., 814.362.2724
John William’s European Pastry Shop
20 Mechanic St., 814.362.6637

Notes:

What to Do Off Campus and Beyond

Beginnings ’17
WHAT TO DO OFF CAMPUS AND BEYOND

Kabob’s at The Option House, 41 Main St.  
814.368.4780
Kennedy Street Café, 11 Kennedy St.  
814.362.6040
Lighthouse Family Restaurant, 26 Bolivar Drive  
814.368.5111
Model T Inn, 555 Derrick Road  
814.362.2947
Monte’s, 491 E. Main St.  
814.368.9873
Perkins Restaurant and Bakery  
31 Bolivar Drive, 814.368.5873
Togi’s Family Restaurant, 412 E. Main St.  
814.368.6447
Viola’s Restaurant, 12 Brennan St.  
814.368.7826

PIZZA, SUBS, SANDWICHES AND COFFEE

Arby’s, 75 Forman St.  
814.362.4902
A Slice of the 80s, 19 Congress St.  
814.362.8080
Burger King, 1008 E. Main St.  
814.362.4768
Custer City Drive-In, 974 South Ave.  
814.362.4768
Dairy Queen, 119 W. Washington St.  
814.362.3326
Domino’s, 15 Main St.  
814.368.8900
Little Caesar’s, 100 W. Washington St.  
814.362.7002
Leo’s Sub Shop, 83 Main St.  
814.368.7827
McDonald’s, 141 Main St.  
814.362.6232
Pizza Hut, 101 W. Washington St.  
814.362.7493
Pizza Napoli, 147 W. Washington St.  
814.368.6331
Player’s Downtown, 12 Mechanic St.  
814.368.9789
Renna’s Pizza, 444 East Main St.  
814.368.8555
Rookie’s Sports Bar, 211 Main St.  
814.368.9990
Sheetz, 2 Bolivar Drive  
814.362.2040

Subway, 48 Davis St.  
814.368.2576
Subway, 50 Foster Brook Blvd.  
814.368.3588
Taco Bell, 1001 East Main St.  
814.596.0044
Tasta Pizza, 508 E. Main St.  
814.368.7271
The Corner Bar and Restaurant  
40 Mechanic St., 814.368.6722
The New City Line, 244 W. Washington St.  
814.368.4400
Tim Hortons, 150 E. Main St.  
814.368.9502
Togi’s Sub Station, 402 E. Main St.  
814.368.6252

SERVICES AND STORES

Barbershop
Matt Mill Barbershop, 2 Marilyn Horne Way  
716.790.3123
Massage
Bradford Therapeutic Massage, 536 E. Main St.  
814.368.9957
Sacred Spaces Holistic Center, 105 Mechanic St.  
814.596.1004
Superb Chinese Massage, 113 Main St.  
585.808.6418
Manicures/pedicures
Triple A Nails, 115 Main St.  
814.362.2863
V Nails, 24 Davis St.  
814.368.8800
Movie rental
Family Video, 102 W Washington St.  
814.362.7048
Red Box at Walmart
Pharmacies
CVS Pharmacy, 10 Davis St.  
814.362.3827
Ott & McHenry, 102 Main St.  
814.362.4559
Pharmacy at Union Square, 36 Davis St.  
814.362.6200
Walmart Pharmacy, 50 Foster Brook Blvd.  
814.368.4700

Notes:
WHAT TO DO OFF CAMPUS AND BEYOND

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Subway, 50 Foster Brook Blvd.  
814.368.3588
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814.362.6200
Walmart Pharmacy, 50 Foster Brook Blvd.  
814.368.4700

Notes:
WHAT TO DO OFF CAMPUS AND BEYOND

**Notes:**

**Grocery stores**
- **Save-A-Lot**, 75 Forman St. 814.362.4418
- **Tops Friendly Markets**, 150 Main St. 814.363.9901
- **Walmart**, 50 Foster Brook Blvd. 814.368.4600

**Gift shops**
- **Timeless Treasures**, 10 Chestnut St. 814.331.4884
- **Tin Ceiling Gift Shoppe**, 51 Main St. 814.362.6082

**Florists**
- **Floral Expressions by Pam**, 443 E Main St. 814.368.3778
- **Graham Florist**, 9 Kennedy St. 800.811.7169
- **Proper's Florist & Greenhouse**, 350 W Washington St., 814.368.8435

**Dry cleaners**
- **Bradford Laundry & Dry Cleaning**, 105 Boylston St., 814.368.5868

**Clothing alterations**
- **Julie's Potting Shed**, 266 E Main St. 814.368.9422

**Department stores**
- **Big Lots**, Bradford Mall, 1001 E Main St. 814.368.4960
- **Peebles**, 1001 E. Main St. 814.368.5973
- **Shoe Dept.**, 42 Foster Brook Rd. 814.368.4504
- **Walmart**, 50 Foster Brook Blvd. 814.368.4600

**Other places to shop**
- **Dollar General**, 1034 E Main St. 814.362.3552
- **Dollar General**, 114 Boylston St. 814.368.9106
- **Dollar Tree**, 1001 E Main St. 814.362.6160
- **Family Dollar**, 32 Davis St. 814.362.4940
- **Label Shopper**, Bradford Mall, 1001 E. Main St. 814.362.1860

**LODGING**
- **Best Western Plus Bradford Inn**, 100 Davis St. 1.866.599.6674
- **Comfort Inn**, 76 Elm St. 1.855.809.3507
- **Econo Lodge**, 515 South Ave. 1.855.873.6561
- **Holiday Inn Express Bradford**, 30 Tarport Drive Extension, 1.855.799.6861
- **Mountain Laurel Inn** (bed and breakfast) 134 Jackson Ave., 814.362.8006

**MCKEAN COUNTY SPCA**
The McKean County SPCA is a great place to volunteer and give animals the love they deserve. You will probably get even more love back.
- **McKean County SPCA**, 80 Glenwood Ave. 814.362.8850

**TRANSPORTATION**
Our campus partners with the Oakland campus to provide bus transportation from Bradford to Pittsburgh for spring and winter recess with connections to several other cities, including New York City, Philadelphia, Washington, D.C., and Frederick, Md. Dean Evans will send students an email when it’s time to purchase tickets.

- **Area Transportation Authority** 814.368.5823
- **Bradford Regional Airport** 1.800.523.FARE
  Southern Air Express, the air carrier, provides direct flights to Pittsburgh International Airport. For more information, visit [www.bradfordairport.net](http://www.bradfordairport.net).

**Car rental services**
- **Olean (NY) Limousine Service** 877.644.5466
- **PREMO Limousine Service** 716.372.4546
- **Sears Luxury Transport** 814.730.8032
Pitt-Bradford Students get Discounts!

Many local businesses give discounts to Pitt-Bradford students who have the **PANTHER POST STICKER** on their student IDs.

Discounts available at:

- The Movie Theater*
- Beauty Salons
- Restaurants and Pizza Shops

**PLUS MANY MORE!**

Get your **PANTHER POST STICKER** on Club Night, Sept. 5, or stop by the Office of Student Activities beginning Sept. 6 and start receiving discounts at participating businesses!

For more information and a list of participating businesses, visit [www.upb.pitt.edu/post](http://www.upb.pitt.edu/post). **

Panther Post stickers are valid only for one semester, so remember to get a new one at the start of each semester.

*Paid for by your Student Activities Fee.

**Participating businesses are subject to change.

*Sponsored by YOUR Student Government Association.*
WHAT TO DO OFF CAMPUS AND BEYOND

If you or one of your friends has a car, you can do even more by visiting one of the nearby areas. Hop in the car and you’ll find:

Allegany State Park, a 10-minute drive north, where you can
- Picnic
- Rent skis to cross-country ski or check them out for free through our recreation program
- Fish in Quaker Lake
- Hike or bike around Red House Lake
- Rent a boat
- Swim

Allegheny National Forest, a short drive north, south or west, where you can
- Camp
- Ride horses
- Hike
- Water ski
- Swim
- Go boating

Ellicottville, N.Y., a 45-minute drive north, where you can
- Ski, snowboard and snow tube at Holiday Valley
- Shop
- Snowmobile

Buffalo, N.Y., a 90-minute drive north, where you can
- Shop
- Go to a concert or see a show
- Check out the Buffalo Zoo
- Visit Buffalo History Museum
- Watch the Bills, the Sabres or the Bisons play
- Eat in one of the many restaurants

Erie, Pa., a 90-minute drive west, where you can
- Visit Waldameer Park and Water World
- Lie on the beach at Presque Isle State Park
- Enjoy Splash Lagoon Indoor Water Park and Resort
- Check out the Erie Zoo and Botanical Garden
- Shop
- Visit Lake Erie Speedway
WHAT TO DO OFF CAMPUS AND BEYOND

Pittsburgh, Pa., a three-hour drive south, where you can

- Shop
- Watch the Pitt Panthers, the Steelers, the Pirates or the Penguins play
- Take a ride on the incline
- Visit the Carnegie Museum or Carnegie Science Center
- Go to a concert or see a show
- Visit the University of Pittsburgh campus

Niagara Falls, N.Y., a two-hour drive north, where you can

- See Niagara Falls
- Visit the Aquarium of Niagara
- Shop
- Have a picnic in Niagara Falls State Park
- Ride the famous Maid of the Mist

Toronto, Canada, a three-hour drive north, where you can

- Shop at the Toronto Eaton Centre
- Visit the Toronto Zoo
- Watch the Blue Jays, Maple Leafs or Raptors play
- Eat in one (or two or three) of the ethnic restaurants
- Visit Canada’s Wonderland amusement park
- See the Ontario Science Centre

You’ll need your passport to visit Canada.
**SWEET CAROLINE!**

_Pitt football is going to be ROCKIN’ this year!_

Want to see Pitt football play at Heinz Field?  
Here is what you need to know!

**TICKETS:** You can buy season tickets through www.pittsburghpanthers.com, or you can buy individual game tickets, sponsored by the Student Activities Council, from Pitt-Bradford’s Office of Student Activities for $5 a game. Student tickets require a Pitt Student ID to enter Heinz Field. Individual game tickets sold by the Student Activities Office are non-transferrable.

**TRANSPORTATION:** The Student Activities Council will sponsor transportation to the Oct. 14 home game. The cost for transportation will be announced when you arrive on campus in August. You can buy a ticket for the ride even if you don’t purchase a game ticket through the Office of Student Activities.  

*Quantity of tickets and seats available are limited!*

<table>
<thead>
<tr>
<th>Date</th>
<th>Opponent/Event</th>
<th>Tickets on sale at 9 a.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday, Sept. 2</td>
<td>vs. Youngstown State</td>
<td>Monday, Aug. 28</td>
</tr>
<tr>
<td>Saturday, Sept. 16</td>
<td>vs. Oklahoma State</td>
<td>Monday, Sept. 11</td>
</tr>
<tr>
<td>Saturday, Sept. 30</td>
<td>vs. Rice</td>
<td>Monday, Sept. 25</td>
</tr>
</tbody>
</table>
<pre><code>                    |                                              | (Transportation available)                  |
</code></pre>
<p>| Thursday, Oct. 28     | vs. Virginia                  | Monday, Oct. 23                        |
| Saturday, Nov. 9      | vs. North Carolina            | Monday, Oct. 30                        |
| Saturday, Nov. 24     | vs. Miami                     | Monday, Nov. 13                        |</p>
EVENT HIGHLIGHTS

Friday, September 29

• Executive Speaker Series & Networking Luncheon
• SGA & SAC Alumni/Student Networking Dinner
• Light the Quad in Blue & Gold Reception

Saturday, September 30

• Student and Family Breakfast
• Faculty Meet & Greet/Academic Showcase
• Friends of Hanley Library Book Sale
• Pumpkinfest and Student Club Showcase
• Student/Family Dessert Reception
• Jason Bishop - magician illusionist

Sunday, October 1

• Farewell Brunch

This schedule is subject to change. Additions and changes to this schedule can be found at: www.upb.pitt.edu/afw

For accommodations visit: www.upb.pitt.edu/wheretostay

If you have any questions or would like to volunteer, please contact the Office of Student Activities at 1.814.362.7593.

University of Pittsburgh at Bradford
SGA
Student Government Association

SAVE THE DATE: SEPTEMBER 29-OCTOBER 1, 2017
The financial aid people are awesome. They’ll help you with everything.

Charles Roebuck, Class of 2016
STUDENT EMPLOYMENT

TYPES OF STUDENT EMPLOYMENT

The Federal Work-Study Program provides part-time employment opportunities for eligible students, typically at a rate of $8.25 per hour for up to eight hours per week. The Financial Aid Office determines your eligibility to work under the FWS Program. Your award letter from the Financial Aid Office will indicate if you are initially eligible to participate in the FWS Program. Eligible students will receive an email from the Financial Aid Office in early August with information about how to apply.

Non-Federal Work-Study Positions are part-time employment opportunities for students offered by departments on campus. Hours per week and pay rate vary for Non-FWS positions. You can apply for a Non-FWS job at the department of your choice.

FREQUENTLY ASKED QUESTIONS/EXPLANATION OF TERMS

Can I have more than one job on campus at the same time?
No. Student workers cannot work more than one job on campus at a time during the academic year.

How many hours per week can I work?
FWS student workers are limited to eight hours a week during the academic year. Non-FWS student workers are limited to the amount of work hours that allows them to attend classes and complete homework, etc. Your coursework and grades are the first priority.

What rate of pay can I expect as a student worker?
FWS student workers earn $8.25 per hour. Non-FWS positions can vary in pay rate. No job pays less than minimum wage.

How often are student workers paid?
Student workers are paid bi-weekly. Student workers are required to sign up for direct deposit of their earnings into a checking or savings account. Pay statements can be viewed online at my.pitt.edu.

Once I get a job on campus, what do I need to do?
Complete your payroll forms in the Payroll Office on or before your first day of work. Original documentation for the I-9 form must be submitted in person to the Payroll Office.

PAYROLL FORMS

U.S. Department of Justice INS Form I-9 is a federal requirement for employment in the United States. Student workers need to complete Section 1 of this form online on or before their first day of work and provide valid identification to prove eligibility to work in the United States. You will need to bring original documents to the Payroll Office to satisfy this requirement.

W-4 Form lets students determine how much tax is withheld from each paycheck.

Local Services Tax Exemption Certificate exempts certain individuals from a Bradford Township tax.
STUDENT EMPLOYMENT

Voluntary Self-Identification Form allows you to identify your race, ethnicity, gender and marital status. However, completing this information is voluntary.

Local Earned Income Tax Residency Certification Form is required by the state of Pennsylvania to verify your permanent address to ensure accurate withholding of Local Earned Income Taxes. This form must also be completed whenever your permanent address changes.

Student Confidentiality Statement is designed to help comply with the Family Education Rights and Privacy Act of 1974 (FERPA).

Direct Deposit Form and a voided check or bank document containing the account and bank-routing numbers for a checking or savings account are required to set up direct deposit of student pay. All new employees are required to sign up for direct deposit. Your name must be on the account.

REQUIRED IDENTIFICATION
You will need to bring original forms of identification to the Payroll Office.

Identification to satisfy the federal I-9 form: When Section 1 of the I-9 form is completed online, a List of Acceptable Documents will be provided as part of the verification screen. Only original forms of identification will be accepted to satisfy the I-9 form.

Identification for tax purposes: All new student workers are to present an original social security card to verify the employee’s legal name and social security number for tax purposes.

CHILD PROTECTION CLEARANCES
Pennsylvania law requires all university employees — including student employees — complete three Children Protection Clearances as a condition of their employment:

- Pennsylvania Department of Human Services Child Abuse History Clearance
- Pennsylvania State Police Criminal Record Check
- FBI Criminal Record Check

If you don’t have these clearances, you will need to apply for them — on or before your first day of work — in the Office of Human Resources, which is located in the Control Tower Building. The fee for these clearances will be paid by the university if you complete your clearances in the HR Office.

If you’ve already received these clearances and they’re less than 1 year old, you need to present the original background clearance responses in the HR office. If you have previously applied for the clearances, you need to present proof of application in the HR office.

According to state law, you may begin your job if:

- You obtained and presented three satisfactory clearances, or
- You provided proof of application for all three clearances and sign an Employee Disclosure Statement

If you have any questions contact the HR office at 814.362.0251.

Class of 2021
FINANCIAL AID INFORMATION

FAFSA COMPLETION

You must complete the FAFSA every year to receive federal and state aid and some university funds as well. March 1 is the priority deadline for Pitt-Bradford, although you can file as early as Oct. 1. May 1 is the PA State Grant deadline. Our Federal school code is 008815. Please note it comes up as University of Pittsburgh.

Go to www.studentaid.gov/fsaid to get a Department of Education FSA ID in order to electronically sign the FAFSA. Both the student and, if dependent, the parent need FSA IDs.

FEDERAL DIRECT STUDENT LOANS

The Financial Aid Office will award the base amount you are eligible for in Federal Direct Student Loans. To complete this award, you must accept/reduce or decline it on your Student Service Center at my.pitt.edu. Additionally, you must complete a Master Promissory Note and Entrance Counseling session before the funds are in your account. Both are to be completed online at, www.studentloans.gov. The FSA ID will be needed to sign the MPN. Origination fees — 1.069% (Federal Direct Student Loan $5,500 = $5,441 at 1.068%)

VERIFICATION

If selected for verification, the family will need to provide the completed and signed verification form, 2015 W2s, and the 2015 IRS Tax Return Transcripts.

Once verification is complete, federal aid can be credited to your account. Please do not make changes to your FAFSA once verification is complete.

FEDERAL WORK STUDY (FWS)

FWS is a need-based program. It is funded by a match between the federal government and the school. An award of work-study does not guarantee a position; all jobs are filled at the discretion of individual departments. If you are awarded Federal Work Study, you will receive an email to your Pitt email account by the beginning of August, which will allow you to apply for open positions. If you work, your wages will be paid directly to you on a bi-weekly payroll. Wages paid are not deducted from your account balance.

FREE SCHOLARSHIP SEARCHES

Free money is good money. Most people really like that idea. A good place to start is at www.upb.pitt.edu/outsidemoneylinks, where you’ll find links to many outside scholarship opportunities.

Some other good free sites include www.fastweb.com and www.finaid.org.
STATE GRANTS

Students from Pennsylvania will receive a “Status Notice” email from PHEAA. You will need to respond to each request in a timely fashion. Although your state grant is considered part of the financial aid package, PHEAA has its own awarding guidelines, so you may find that PHEAA asks for tax documents as well. Other states (except N.Y., Md. and N.J. because we do not have reciprocity for state grants with these states) have different processes. You should contact your state agency to be sure you’re following the correct procedures.

SATISFACTORY ACADEMIC PROGRESS (SAP)

You must be making progress toward your degree in order to continue to receive federal and institutional financial aid. You must:

- Have a cumulative GPA of at least 1.5 if you have earned 30 or fewer credits
- Have a cumulative GPA of at least 2.0 if you have earned more than 30 credits
- Successfully complete 67% of all credits attempted
- Complete your degree within 150% of slated time. For an associate degree, 150% of 60 credits is 90 credits. For a baccalaureate degree, 150% of 120 credits is 180 credits.

Keep in mind that even though full time equals 12 credits per semester, completing 24 credits per year will not permit a student to graduate in four years. Many types of aid have a four-year limit (state grants, merit scholarships), and you will need to take at least 30 credits per year in order to graduate in four years. Additionally, state grants have their own progress requirements.

FIGURING COST

Tuition is usually set in July.

Wait for your online bill to know your actual costs before borrowing. You may also wish to consider books and other incidentals when determining the amount you wish to borrow.

You are billed by semester, but financial aid is calculated by year (two equal disbursements — one fall and one spring).

Housing and tuition deposits are applied toward your fall bill.
FINANCIAL AID INFORMATION

GAP FILLERS

Federal Direct Parent PLUS loan

Initiated on www.studentloans.gov whether the parent is anticipating a denial or approval. The Financial Aid Office will certify the loan once we receive your approved credit decision.

The loan is in the parent’s name and is taken out for a dependent student.

- If approved, our office will certify your Federal Direct Parent PLUS loan for the amount you request up to the cost of attendance
- Fixed interest rate = 6.31%
- Origination fee taken off top = 4.276% (round down)
- Credit-based loan — do you pay your bills on time?
- Four years of annual forbearances available
- Interest accrues from time loan is disbursed
- If the parent is denied the Federal Direct Parent PLUS loan, the student has the option to borrow additional unsubsidized Federal Direct Student loan funds (up to $4,000 as a freshman)
- If denied, the student will receive an email from our office with additional information on how to proceed.

Alternative education loans

- Loan is in student’s name — Student must be 18 years of age
- Credit based — Normally requires a credit worthy U.S. co-signer
- Normally interest rate is tied to Prime or Libor plus or minus a certain percentage
- Interest accrues from time loan is disbursed
- Repayment normally begins six months after student graduates but be sure to check term of loan when you apply
- Be aware of terms of loan
- Pitt-Bradford does not have a preferred lender list
- Visit https://choice.fastproducts.org/FastChoice/home/337903 for more information regarding alternative loans.
Students log in to payments.pitt.edu and are able to generate a term statement from their Account Activity Screen. A notification is sent monthly, making students aware of a balance. The due date is the 17th of the month.

Only students REGISTERED FOR CLASSES are sent a notification of a balance due.

AUTHORIZED USERS

Students may designate an Authorized User to receive email notifications each month regarding their account balance. The Authorized User would also have access to PittPAY.

Login for Authorized Users: payments.pitt.edu

eREFUNDS

Credit balances are sent to the bank account the student has designated for eRefunds in PittPAY.

PAYMENT OPTIONS

- eCheck payments are processed in PittPAY for no additional charge.
- Visa, MasterCard, Discover, and American Express are accepted for payments and are only processed online through PittPAY. Credit Card payments are subject to a 2.75% service fee by our vendor.
- The Enrollment Services Office accepts payments of cash or checks.

It is just as important to be financially responsible as well as academically responsible in college. Knowing your limits will ensure long-term success.

Kaycee Puller, a radiological science major from Williamsport, Pa.
OPTIONAL PAYMENT PLAN

PAYMENT PLAN BENEFITS
- Easy online enrollment
- Select one or more term-based plans
- No interest
- Automatic payments on the fifth of the month

PAYMENT METHODS
- eCheck (electronic check) (no additional fees)
- Credit/debit card (American Express, Discover, MasterCard and Visa) *2.75%, non-refundable convenience fee applies to each payment

Autopay monthly installments are processed on the fifth of each month, using the payment method you select. Emails remind you of upcoming payments.

The earlier you enroll, the more installments you will receive.

You can start a plan before there are actual charges on your account. A calculator will help you estimate your initial installments.

Once you register and have charges on your account, the plan will rebalance to make sure your remaining installments are enough to pay your balance.

COST TO PARTICIPATE
- $45 non-refundable enrollment fee per plan, paid when you sign up
- $25 fee if a payment is returned

PAYMENT PLAN SCHEDULES

Fall 2017 plan
Number of installments | Months of payments
6 | May–October
5 | June–October
4 | July–October
3 | August–October

Spring 2018 plan
Number of installments | Months of payments
6 | November–April
5 | December–April
4 | January–April
3 | February–April

Summer 2018 plan
Number of installments | Months of payments
3 | May–July
2 | June–July

SIMPLE STEPS TO ENROLL

Students
- Log on to PittPAY at payments.pitt.edu
- Follow payment plan instructions
Your parents miss you. Call them.

Rafaela Martinez, Class of 2015
At Beginnings, it seemed like graduation was a long way away. But just four years later, I’m wearing the cap and gown. The time flew.

You, Class of 2021

University of Pittsburgh Bradford